

NorQuest College Board of Governors
Public Meeting Minutes
October 29, 2018

Attendees:

Dr. S. Ann Colbourne, Board Chair
Dr. Jodi Abbott, President & CEO
Brian Hjeslvold
Carla Madra
Dalyce McElhinney
Jim Gurnett
Kanwal Lali
Khalid Hashi
Dr. Terry Anderson
Tracy Topolnitsky
Troy Chalifoux

Regrets:

Bilan Ahmed
Steve Chiazza

Guests:

Cherie Sawarzyn, Executive Director, Student Association
Conie Francis-Reynolds, Social Work Student

Resource Team:

Jill Matthew, VP College Services and CFO
Joan Hertz, VP External Affairs & Corporate Counsel
Laurel Evans, Executive Director, Workforce Development and Human Resources
Marian Gayed, VP Business Development
Norma Schneider, VP Teaching & Learning
Lidia Surman, Chief of Staff & Strategy

Recorder:

Nicole Blanchette, Senior Executive Associate/Board Coordinator

1. OPENING

1.1. Quorum

The Chair confirmed that attendance constituted quorum.

1.2. Call to Order

The Chair called the meeting to order at 7:30 p.m.

1.3. Conflict of Interest

The Chair provided committee members with an opportunity to declare a conflict of interest with any of the items on the agenda. None were declared.

2. CONSENT ITEMS

Motion:

Hashi/Gurnett

THAT the Board of Governors approve the October 29, 2018, Public agenda.

CARRIED

Motion:

Madra/Anderson

THAT the Board of Governors approve/acknowledge all consent agenda items as presented:

- 2.2 Minutes – May 14, 2018
- 2.3 Comprehensive Institutional Plan 2017/2018 Q4 Report
- 2.4 Comprehensive Institutional Plan 2018/2019 Q1 Report
- 2.5 President’s Report
- 2.6.1 FAC Terms of Reference Revision
- 2.7.1 GOV Committee Terms of Reference Revision
- 2.7.2 GOV Committee Recommendations to the Board:
 - Vice Chair Position Profile
- 2.8 2018/19 Board Meeting and Event Calendar Revision
- 2.9 Learning Opportunities

CARRIED

3. HEART OF NORQUEST

3.1 What’s at the Heart of NorQuest – A Student Story

Conie Francis-Reynolds, a Social Work program student, shared her NorQuest story with the Board.

4. EDUCATION

4.1 Student Association Presentation

Ms. Sawaryn presented an overview of the Student Association 2018/19 strategic goals and activities being planned for the 2018/19 academic year.

Ms. Sawaryn and Ms. Francis-Reynolds left the meeting.

5. MOTIONS / INFORMATION / DISCUSSION

5.1 Consolidated Financial Statements, for year ended June 30, 2018

Management declared that they were not aware of any subsequent events and were prepared to sign the management representations letter to the Office of the Auditor General.

The Finance & Audit Committee recommends that the Board of Governors approve the 2017/18 Audited Financial Statements, for the year ended June 30, 2018 as presented.

Motion: **Hjlesvold/Chalifoux**

THAT the Board of Governors approve the Consolidated Financial Statements for the year ended June 30, 2018 as presented.

CARRIED

5.2 Finance & Audit Committee Recommendation to the Board

5.2.1 NorQuest Foundation Volunteer Member

A volunteer member of the Finance & Audit Committee was nominated to sit on the NorQuest Foundation Board of Directors. The new director appointment will be made at the NorQuest Foundation Board of Directors Annual General Meeting.

Motion: **Madra/Chalifoux**

THAT the Board of Governors identify one volunteer member of the Finance & Audit Committee as Kanwal Lali to fill the vacated Director position on the NorQuest College Foundation.

CARRIED

Dr. Abbott, the Executive Committee and Ms. Blanchette left the meeting for in-camera session.

6. CONCLUSION

6.1 In-camera Session

Dr. Abbott, the Executive Committee and Ms. Blanchette returned to the meeting.


6.2 Adjournment

Motion: **Hjlesvold**

THAT the meeting be adjourned.

CARRIED

The Chair adjourned the meeting at 7:50 p.m.



Dr. S. Ann Colbourne
Board Chair



Nicole Blanchette
Senior Executive Associate/Board Coordinator