

Academic Council Meeting

April 13, 2021
5:00 – 6:30 pm
Microsoft Teams

MINUTES

Time	Item	Action	Owner
5:00	<p>WELCOME Aanchal Dhamija, Alberta Nsapu, Anmoldeep LNU, Binita Khadka, Brooklin Schneider, Corey Mushynsky, Craig Weston, Daniel Kazambu, Dawn Witherspoon, Diane Van der Gucht, Dilsher Singh Sandha, Fred Shultz, Greg Eklics, Karyn Nickerson, Leonce Rushubirwa, Manna Liu, Marlene Phillips, Norma Schneider, Pushpdeep Singh, Sandra Moore, Sara Cardinal, Saurabh Vashisht, Vaishnavi Bhawsar, Wendy Chambers, Rebecca Bock-Freeman</p> <p>Guests: Angharad Hong Brown, Ayshea Thornton, Jennifer Mah, Lezlee Tuthill, Nicole Kean, Sithara Fernando.</p>		
	AGENDA ITEMS		
5:10	<p>1. Approval of the Agenda</p> <p><i>Motion to approve the agenda: Moved by Marlene Phillips; Seconded Craig Weston</i></p> <p>Motion Carried</p>	Decision	Sandra Moore
5:12	<p>2. Approval of the Minutes</p> <ul style="list-style-type: none"> February 9, 2021 <p><i>Motion to approve the February 9, 2021 minutes: Moved by Corey Mushynsky; Seconded by Brooklin Schneider</i></p> <p>Motion Carried</p>	Decision	Sandra Moore
5:15	<p>2. Academic Upgrading: Major Program Change</p> <p>Tracy Topolnitsky presented the two major Academic Upgrading program changes, which allow learners more course options in order to qualify for their NorQuest High School Equivalency Diploma. These changes include adding Science 30 as another 30-level course to qualify; and, clarifying that one (1) Career and</p>	Decision	Corey Mushynsky Tracy Topolnitsky

	<p>Technology Studies (CTS) course will be used to qualify for the NorQuest High School Equivalency Diploma.</p> <p><i>Motion to approve the two major program changes to the Academic Upgrading program: Moved by Wendy Chambers; seconded by Fred Shultz.</i></p> <p style="text-align: center;">Motion Carried</p>		
5:35	<p>3. Environmental Protection Technology program: Major Program Change</p> <p>Sithara Fernando shared that the changes proposed would be effective as of September 2021. This item was discussed with the Program Advisory Committee.</p> <p>The changes will increase accessibility for Indigenous learners and the program will work with Indigenous relations to target the program recruitment efforts.</p> <p>Program Chair also worked with University Transfer to help monitor students to ensure they have great supports as they work through the program.</p> <p><i>Motion to approve the admission requirements, name change, and architecture changes of the Environmental Protection Technology program. Moved by Craig Weston; Seconded by Wendy Chambers.</i></p> <p style="text-align: center;">Motion Carried</p>	Decision	Sithara Fernando
5:55	<p>4. Practical Nurse Diploma – Internationally Educated Nurses: Major Program Change</p> <p>Ayshea Thornton explained that students in this program would get a Practical Nurse diploma and could apply to the professional association to write the national exam. Admissions to this program would look at the applicants nursing degree in their country of origins. The program would be delivered face-to-face and would be full time.</p>	Decision	Ayshea Thornton

	<p>The program is being re-introduced based on demand and feedback from prospective applications.</p> <p><i>Motion to approve the re-opening of the Practical Nurse Diploma – Internationally Educated Nurse program and approve the Major Program Changes: Moved by Marlene Phillips; Seconded by Dawn Witherspoon</i></p> <p style="text-align: center;">Motion Carried</p>		
6:15	<p>6. Deadline for Fee Payment – Academic Schedule (No attachment – just for discussion)</p> <p>Vaishnavi Bhawsar shared that the last date to add and drop classes is the same day as the last day to pay fees. This may create confusion or a financial burden for international students. It is not uncommon for an international bank to take three days to process/be sent to a Canadian bank or institution. Vaishnavi explained that some institutions have 10-20 days in between.</p> <p>Lezlee Tuthill explained that the Office of the Registrar (OR) is looking at making some changes to how the late fee is applied. The OR will take student feedback into consideration and will come back to share more information on next steps at the next meeting.</p> <p>Fred Shultz explained that currently the late fee is never charged unless at least 7 days have gone by since the registration activity that generated the charge on the account. This was built in some years back precisely to account for the fact that it can take some time for payment to get to the college.</p> <p><i>Action: Office of the Registrar will come back to the next Academic Council meeting to give an update.</i></p>	Discussion	Vaishnavi Bhawsar
6:30 pm	ADJOURNMENT		
	<p>2020-21 Upcoming Meetings</p> <ul style="list-style-type: none"> • May 11, 2021 • June 8, 2021 		