

Academic Council Meeting MINUTES

Tuesday, December 12, 2023

5:00 – 6:30 p.m.

Microsoft Teams & CELT 8-204



Time	Agenda Item	Action	Owner
A. Welcome and Treaty Acknowledgment			
5:00	<p>Bev Suntjens, Brendon Lamarche, Angel Eustaquio, Aditya Singh, Esha Kaur Sanger, Jadine Sherman, Jasmeen Kaur, Jane Nebo, Ama Dogbefou, Norma Schneider, Jeannette LaBrie, Melanie Mattila, Ortensia Norton, Tanya Friesen, Sheena Sereda, Rebecca Bock-Freeman, Tracy Ross, Janelle Morrison, Marlene Phillips, Debbie Little, Sithara Fernando, Ian Howatt, Aneesh Bhatia, Loni Robertson, Nancy Thornton, Nicole Kean, Greg Eklics, Desroy Headley, Gretha Pedro, Justine Light, Jay Suathim, Mayme Wong, Rebecca Hardie</p> <p>Scribe: Paula Valente</p> <p>Meeting started at 5:00 p.m.</p>		
AGENDA ITEMS			
5:03	<p>1. Approval of the Agenda</p> <p>MOTION to approve the agenda items. Moved by Melanie; Seconded by Rebecca.</p> <p style="text-align: right;">Motion Carried</p>	Decision	Bev Suntjens, Chair
5:05	<p>2. Approval of the Minutes</p> <p>MOTION to approve the minutes from the November 21, 2023 meeting. Moved by Sithara; Seconded by Ian.</p> <p style="text-align: right;">Motion Carried</p>	Decision	Bev Suntjens, Chair
B. Approval Items			
5:07	<p>3. Therapeutic Recreation Certificate Termination</p> <p>Marlene Phillips (Academic Program Manager, Allied Health) presented the proposal to terminate the Therapeutic Recreation Certificate. The Therapeutic Recreation Diploma will continue to be offered.</p> <p>MOTION to approve the termination of the Therapeutic Recreation Certificate (TRC) Program as presented. Moved by Jadine; Seconded by Sheena.</p> <p style="text-align: right;">Motion Carried</p>	Decision	Marlene Phillips, Academic Program Manager

<p>5:10</p>	<p>4. ADP Duplicated Record Termination in PAPRS</p> <p>Jay Suathim (Senior Academic Development Specialist) presented the proposal to terminate a duplicate record of the Administrative Professional Certificate record (ADP code) in PAPRS. This code was last used in 2010.</p> <p>MOTION to approve the termination of an old duplicate record of the Administrative Professional Certificate (ADP code) in the government system (PAPRS) as presented. Moved by Melanie; Seconded by Jeannette.</p> <p style="text-align: right;">Motion Carried</p>	<p>Decision</p>	<p>Jay Suathim, Senior Academic Development Specialist</p>
<p>5:15</p>	<p>5. Engineering Qualifying Year Program Proposal</p> <p>Rebecca Hardie (Academic Program Manager, Arts & Sciences) presented the proposal for an Engineering Pathways Certificate.</p> <p>The name for this program might change as the team is currently looking at some marketing materials to identify what would be most appropriate. The proposal is for a 1-year certificate intended to be a transfer program for students to complete the first year (general year of Engineering) at NorQuest. The program is intended for high school students and those who want to enroll at a University Engineering program but do not have the qualifying grades or GPA for it.</p> <p>The first intake is being considered with 40 students per class (10 international; 30 domestic). Students would complete the same courses as they would do in their first year at university, but at NorQuest. The University of Alberta is a partner and students who obtain a GPA of 2.5 at NorQuest from this program will have a guaranteed seat in Year 2 of Engineering at University of Alberta. The program area is also exploring opportunities for students to transfer to other institutions.</p> <p>The following was discussed during the presentation of this item:</p> <ul style="list-style-type: none"> • The program area is exploring opportunities with the Faculty of Sciences at the University of Alberta to allow an alternate path for students that do not obtain the 2.5 GPA from this program and do not qualify for Engineering. Internal pathways could be the Arts and Sciences Diploma, and the Machine Learning Analyst Diploma at NorQuest. • Courses offered in this program will be offered for the Engineering cohort as a closed set of courses. • Students with a 2.5 GPA will be able to complete their second year at university. • Work-Integrated Learning (WIL) will be embedded in a course in Semester 2 with an industry-led project/assignment. • The program area received a report from MacEwan (that suspended a similar program in the past) and 	<p>Decision</p>	<p>Rebecca Hardie, Academic Program Manager</p>

	<p>created a risk mitigation plan based on their experience</p> <ul style="list-style-type: none"> • The proposed launch for this program is Fall 2025 to allow time for marketing and recruitment in a new area that NorQuest is not recognized for. • The STEM program area indicated supporting the marketing of this program as it is the same group of students that their area is trying to attract • Short-term employment forecast, engineering streams are below average in the occupational outlook. The number for 2028, considered as when students from this program will graduate, appear to be different indicating an increasing demand for ENG programs. <p>MOTION to approve the Engineering Pathways certificate to further it along the Program Development Process to be brought to the Executive Team. Moved by Loni; Seconded by Desroy.</p> <p style="text-align: right;">Motion Carried</p>		
<p>5:42</p>	<p>Meeting Adjourns</p> <p>Motion to adjourn. Moved by Sithara. Meeting ended at 5:42pm.</p>		