


Board of Governors

Meeting agenda

Date Thursday, October 26, 2023

Time 4:00-8:00 p.m.

Location Innovation Studio, 5th Floor CELT | 10215 108 St NW Edmonton, AB T5J 1L6
or Join on Teams

Time	 Agenda Item	Action	Lead
	1. OPENING		
4:00-4:10 p.m. (10 min.)	1.1 Quorum	Confirmation	T. Naqvi-Rota
	1.2 Call to order	Action	
	1.3 Land acknowledgment	Declaration	
	1.4 Conflict of interest	Declaration	
	1.5 Confidentiality	Declaration	
	1.6 Chair's opening comments	Discussion	
	2. APPROVAL OF AGENDAS		
	✓ 2.1 Approval of Agenda – October 26, 2023	Approval	T. Naqvi-Rota
	2.2 Consent Agenda		
	✓ A. Minutes – May 25, 2023	Approval	T. Naqvi-Rota
	✓ B. Minutes – July 27, 2023	Approval	
	✓ C. Minutes – August 24, 2023	Approval	
	✓ D. Board Action Register	Information	
	✓ E. Financial Report and Forecast	Information	
	✓ F. Strategic Risk Report	Information	
	✓ G. 2022-23 Legislative Compliance Report	Information	
	✓ H. Board Attendance Record	Information	
	✓ I. Updated 2023-24 Board Calendar	Approval	
	✓ J. Board Skills Matrix	Information	
	✓ K. Updated Board Key Messages	Approval	
	✓ L. HRC Updated Terms of Reference	Approval	
	✓ M. President & CEO Succession Plan	Information	
	✓ N. 2022-23 OH&S and WCB Report	Information	
	✓ O. 2022-23 Annual Report	Approval	
	✓ P. Interim Board Chair Meetings Report	Information	

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	3. STRATEGY, CULTURE, EDUCATION AND DECISIONS		
4:10-5:00 p.m. (50 min.)	✓ 3.1 Issues Management Tabletop	Education	B. Arkison ZGM
5:00-6:00 p.m. (60 min.)	✓ 3.2 International Student Supports and Housing Needs A. Presentation B. Overview	Education	J. Robb N. Thornton T. Morton
6:00-6:30 p.m. (30 min.)	Recess for Dinner		
6:30-6:50 p.m. (20 min.)	✓ 3.3 Dessert with the Directors from Corporate Services and Finance (CS&F)	Activity	J. Matthew
	4.0 REPORTS		
6:50-7:00 p.m. (10 min.)	✓ 4.1 President & CEO Report A. President's Written Report	Discussion	C. Campbell
7:00-7:20 p.m. (20 min.)	✓ 4.2 Finance and Audit Committee Report A. Debt ceiling ✓ B. Appropriation of Net Assets ✓ C. 2022-23 Consolidated Financial Statements	Approval Approval Approval	C. Lavin
7:20-7:35 p.m. (15 min.)	✓ 4.3 Governance Committee Report A. Cybersecurity Playbook ✓ B. August 2023 Board Retreat Summary ✓ C. Mid-Year Strategy Session	Discussion Discussion Discussion	J. Cleall

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Time		Agenda Item	Action	Lead
7:35-7:40 p.m. (5 min.)		4.4 Community Engagement Committee Report	Discussion	J. Adams
7:40-7:45 p.m. (5 min.)		4.5 TRCCC Committee Report	Discussion	T. Naqvi-Rota
5. IN-CAMERA SESSIONS				
7:50-8:00 p.m. (10 min.)		5.1 In-camera session with President & CEO	Discussion	T. Naqvi-Rota
		A. 2023-24 President & CEO Performance Plan and Process	Approval	
		5.2 In-camera session without President & CEO	Discussion	T. Naqvi-Rota
6. CONCLUSION				
8:00 p.m.		6.1 Adjournment of Board meeting	Declaration	T. Naqvi-Rota

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Meeting Attendees

Board

1. Tina Naqvi-Rota, Interim Board Chair
2. Adam Chrobak, Non-Academic member
3. Ashley Snape, Public Member
4. Brad Pickering, TRCCC Co-Chair
5. Chris Lavin, FAC Chair
6. Jennifer Cleall, Governance Chair
7. Jenny Adams, CEC Chair
8. June Parham, Academic member
9. Joette Decore, Public Member (virtual)
10. Megan Schwann, Public Member
11. Prashant Virdi, Student Member

Executive

12. Carolyn Campbell, President and CEO
13. Brad Arkison, VP, Enrolment & Communications
14. Jackie Nelson, VP, External Relations
15. Jill Matthew, VP, Administration & CFO
16. Jonathan Robb, VP, College Life
17. Norma Schneider, VP, Academic
18. Shauna Yohemas, Acting VP, People & Culture
19. David Middagh, Chief of Staff & Director of Strategy

Guests

20. Laurel Gregory, ZGM
21. Frank Calder, ZGM
22. Ashton Wong, Manager, Enterprise Business Solutions
23. Dale Babich, Director Financial Services and Controller
24. Dave Melanson, Director Business Technology Services
25. Trevor Morton, Director Facilities
26. Terry Lashyn, Director Business Intelligence and Analytics
27. Jessica Gellert, Director, Information, Risk, Compliance
28. Michael McNichol, Policy and Information Management Manager
29. Paul Deckert, Manager, Business Intelligence
30. Rhonda Grenier, Assistant Controller
31. Nancy Thornton, Director, International

Support

32. Veronica Duarte, Board Coordinator

Regrets

- Dan Hugo, Interim Vice Board Chair
- Morgan Chalifoux-Wabasca, Student Member
- Supriya James, HRC Chair