

**NorQuest College Board of Governors
Public Meeting Minutes**

March 7, 2016

Attendees:

Alan Skoreyko, Board Chair
Jodi Abbott, President & CEO
Melissa Bourgeois
David Dominy
Sherry Greenbank
Khalid Hashi
Brian Hjlesvold
Carla Madra
Lillian Ruptash
Todd Walker

Resource Team:

Joan Hertz, VP, External Affairs &
Corporate Counsel
Jill Matthew, VP, College Services and CFO
Norma Schneider, VP, Teaching & Learning
Laurel Evans, Executive Director, Workforce
Development Human Resources
Lidia Surman, Chief of Staff

Recorder:

Nicole Blanchette, Senior Executive
Associate/Board Coordinator

Absent:

Eduardo Rodriguez

Guests:

Cherie Sawaryn, General Manager, Student Association
Jennifer Mah, Chair, Academic Council

1. OPENING

1.1. Quorum

The Chair confirmed that attendance constituted quorum.

1.2. Call to Order

The Chair called the meeting to order at 7:03 p.m.

1.3. Conflict of Interest

The Chair provided committee members with an opportunity to declare a conflict of interest with any of the items on the agenda. None were declared.

2. CONSENT ITEMS

Motion:

Greenbank/Dominy

THAT the Board of Governors approve the March 7, 2016, agenda, and approve/acknowledge all consent agenda items as amended:

2.2 Minutes – October 26, 2015

2.3 Minutes – December 7, 2015

CARRIED

3. MOTIONS / INFORMATION / DISCUSSION

3.1 Student Association Report

Ms. Sawaryn, General Manager of the Student Association, along with student board member, Megan Wenmann, presented the Student Association report and audited financial statements, including an overview of the Student Association, student activities, and plans for the remainder of the academic year.

3.1.1 Student Association Audited Financial Statements

An overview of the audited financial statements was presented.

Motion:	Hjlesvold/Madra
THAT the Board of Governors accept the NorQuest College Student Association Report and Audited Financial Statements as information.	
CARRIED	

3.2 Academic Council Report

Ms. Mah, Associate Dean, Health Studies, presented the Academic Council Report including an overview of the Academic Council, program approvals, program suspensions and terminations, policy reviews, and future items such as the creation of the course change sub-committee and agenda sub-committee.

Motion:	Walker/Bourgeois
THAT the Board of Governors accept the NorQuest College Academic Council Report as information.	
CARRIED	

3.3 Finance & Audit Committee

3.3.1 2016-2017 Tuition Fees

Ms. Matthew and Ms. Hertz provided an overview of the Student Tuition and Fees review conducted by the Tuition and Fees Oversight Committee. With the freeze in place on regulated tuition and fees, this year the college focused only on benchmarking for non-regulated fees.

Based on benchmarking and market analysis the Committee submitted a recommendation for increases to non-regulated fees in Visa Differential for international students, no changes to Visa Differential for existing international students enrolled in a two year program, and an increase for Applications for Admission Fee for Canadian/Permanent Residents.

Motion:	Madra/Ruptash
THAT the Board of Governors approve the 2016-17 Tuition and Fees as presented.	
CARRIED	

3.4 Governance Committee

3.4.1 2015-2016 Board Policy Review

On February 24, 2016, the Governance Committee conducted a review of the board policies identified on the Board Policy Review Schedule, and recommends the Board of Governors approve the following board policies with minor changes:

- Board Policy No. 3 – Board Roles, Organization and Processes,
- Board Policy No. 4 – The Board Provides Strategic Direction to the President,
- Board Policy No. 5 – We Delegate Authority to the President,
- Board Policy No. 6 – The President Maintains a Leadership Succession Plan,
- Board Policy No. 8 – NorQuest College Code of conduct

Motion:	Dominy/Greenbank
THAT the Board of Governors accepts the review of the following Board Policies and Procedures and approve them with minor changes:	
<ul style="list-style-type: none">• Board Policy No. 3 – Board Roles, Organization and Processes,• Board Policy No. 4 – The Board Provides Strategic Direction to the President,• Board Policy No. 5 – We Delegate Authority to the President,• Board Policy No. 6 – The President Maintains a Leadership Succession Plan,• Board Policy No. 8 – NorQuest College Code of conduct	
CARRIED	

3.4.2 2016-2017 Board and Committee Meeting Schedule

At the February 24, 2016 Governance Committee meeting, the committee recommended that the Board of Governors approve the 2016-2017 Board and Committee Meeting Schedule as presented.

Motion:	Dominy/Bourgeois
THAT the Board of Governors approve the 2016-2017 Board of Governors Meeting and Event Calendar as presented.	
CARRIED	

4. CONCLUSION

Motion:

THAT the meeting be adjourned.

CARRIED

The Chair adjourned the meeting at 4:49 p.m.



Alan Skoreyko
Board Chair



Nicole Blanchette
Senior Executive Associate/Board Coordinator