

NorQuest College Board of Governors
Public Meeting
October 28, 2019
7:00 – 9:00 pm
3-019 Herb Belcourt Boardroom
Singhmar Centre for Learning

MINUTES

<p>Attendees: Carla Madra, Acting Board Chair Dr. Jodi Abbott, President & CEO Brian Hjlesvold Gayle Burnett Philomina Okeke-Ihejirika Lily Le Troy Chalifoux Tracy Topolnitsky AJ Sandhu Albert Nsapu Bilan Ahmed (by phone)</p> <p>Guests: Jason Fahy, Instructor/Online Program Support, Academic Upgrading Shaunaugh Whelan, Business Development Officer Corey Stroeder, Non-academic staff member (awaiting Ministerial Order to appoint)</p>	<p>Resource Team: Jill Matthew, Chief Customer Experience Officer Lorne Rubis, Chief Culture & Transformation Officer Michelle Beck, VP Corporate Services & Finance Norma Schneider, VP Teaching & Learning & Chief Academic Officer Marian Gayed, VP Business Development Laurel Evans, VP People</p> <p>Recorder: Lindsay Wozney, Strategy Analyst</p> <p>Regrets: Chris Lavin Amanda Radakovitch, VP External Affairs & Brand</p>
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1. OPENING

1.1. Quorum

C. Madra, Acting Board Chair, confirmed that attendance constituted quorum.

1.2. Call to Order

The Chair called the meeting to order at 7:06 p.m. and acknowledged that the meeting was taking place on Treaty 6 Territory.

1.3. Conflict of Interest

The Chair provided board members with an opportunity to declare a conflict of interest with any of the items on the agenda. None were declared.

2. APPROVAL OF CONSENT AGENDA

<p>MOTION Moved by B. Hjlesvold and seconded by T. Chalifoux THAT the Board of Governors approve and acknowledge all consent agenda items:</p> <p>2.1 Minutes – June 3, 2019 2.2 Directors' and Officers' Insurance</p>
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- 2.3 Legislative Compliance and Legislative Changes
- 2.4 Financial Report, Q1 2019 – 20
- 2.5 Investment Monitoring Report; Annual Confirmation on Compliance with Investment Limitations
- 2.6 Agenda and Briefing Note Templates & open/Closed Sessions
- 2.7 Comprehensive Institutional Plan 2018/19 Q4 Report
- 2.8 Comprehensive Institutional Plan 2019/2020 Q1 Report
- 2.9 President's Report
- 2.10 Board Chair's Report

CARRIED

One item from the consent agenda was requested to be reviewed in more detail:
2.4 Financial Report, Q1 2019 – 20

3. APPROVAL OF AGENDA

3.1 Agenda – October 28, 2019

Acting Board Chair, C. Madra proposed an amendment to add Board Committee membership to section 5: Motions and discussion.

MOTION

Moved by T. Topolnitsky and seconded by G. Burnett that the Board of Governors approve agenda as amended.

CARRIED

4. EDUCATION

4.1 Modes of Instructional/Online Learning

N. Schneider introduced guests J. Fahy and S. Whelan to discuss the history of online learning at NorQuest, how online learning is used and how online students are supported, as well as the future of online learning, course, and program development.

4.2 Students' Association Report/Presentation

The presentation was cancelled because the presenter was not able to attend.

5. MOTIONS / DISCUSSION

5.1 Freedom of Expression Framework

MOTION

Moved by G. Burnett and seconded by A. Nsapu that the board of governors endorse the freedom of expression policy subject to legal advice.

T. Chalifoux abstained from voting on this motion.

CARRIED

5.2 Consolidated Financial Statements and OAG Report

M. Beck tabled a 1-page amendment to the consolidated statement of operations.

MOTION

Moved by T. Chalifoux and seconded by K. Lali that the Board of Governors approve the consolidated Financial Statements for the year ended June 30, 2019 subject to the changes tabled being approved by the Office of the Auditor General.

CARRIED

5.3 Signing Authority

M. Beck tabled an updated briefing note to accompany this item that eliminates changes to the dollar value changes to signing authority policy. Changes are intended to support efficiencies – adjusting contractual term limits; banking authority to the assistant controller role and adding a 1 year contract term (small dollar wire of funds for refunds, for example); added titles of new positions (chiefs, and AVP).

MOTION

Moved by B. Hjlsvold and seconded by K. Lali that the Board of Governors approve the Signing Authority Resolution.

Note: As Acting Board chair, Carla Madra is precluded from having banking authority in this role even though it is in alignment with policy due to requirements of her profession.

CARRIED

5.4 Culture and Transformation: Values

L. Rubis made a presentation about the work happening across NorQuest College to redevelop NorQuest's purpose, values, and vision.

5.5 Board Committee Membership

C. Madra tabled an updated proposed board committee membership document, which appoints G. Burnett as Acting Chair of Finance and Audit Committee. Further, L. Le and C. Lavin to the Finance and Audit Committee, and appoints A. Nsapu, A. Sandhu, P. Okeke-Ihejirika, and C. Stroeder to the Governance Committee.

MOTION

Moved by T. Chalifoux and seconded by B. Hjlsvold that the Board of Governors approve the proposed board committee membership roster.

CARRIED

6. IN CAMERA SESSIONS

6.1 In Camera with Management

The Board of Governors excused the Recorder and Resource members at 8:25 p.m.

6.2 In Camera without Management

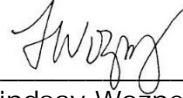
The Board of Governors excused the President & CEO at 8:30 p.m.

7. CONCLUSION

The Chair adjourned the meeting at 8:35 p.m.



Carla Madra
Acting Board Chair



Lindsay Wozney
Strategic Analyst