

## INTELLECTUAL FREEDOM AND LIBRARIES PROCEDURE

This procedure is governed by its parent policy. Questions regarding this procedure are to be directed to the identified Procedure Administrator.

<b>Functional Category:</b>
<b>Parent Policy:</b>
<b>Approval Date:</b>
<b>Effective Date:</b>
<b>Procedure Owner:</b>
<b>Procedure Administrator:</b>

Academic  
 Program Management and Academic Operations Policy  
 January 11, 2019  
 January 1, 2019  
 Vice President, College Services  
 Dean, Student Services and Registrar

<b>Overview:</b>
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The NorQuest College Library adheres to a series of values that form its overall governance. One of these values is Intellectual Freedom. The Library recognizes and adopts the **Canadian Federation of Library Association's** (CFLA) statement on **Intellectual Freedom and Libraries**.

<http://cfla-fcab.ca/en/guidelines-and-position-papers/statement-on-intellectual-freedom-and-libraries/>

The Authority to establish this procedure is derived from the [NorQuest College Board of Governors Policy No. 5](#), which delegates authority to the President and CEO to establish policies and procedures for the college's management and operation.

<b>Procedures:</b>
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This procedure provides guidance and supports the CFLA's statement on **Intellectual Freedom and Libraries**.

When an issue arises about the legitimacy of library material; choice of library content; nature of library events or guests; content or placement of library displays a Library **Challenge Form** is to be completed and submitted to the Head Librarian.

When a Challenge Form is received by the Head Librarian the challenge will be anonymized and posted on the library website (under the heading "Reconsideration requests and challenges to Intellectual Freedom") along with the library's response; rationale and/or action. The library will protect the identities and activities of library clients except when required by the courts<sup>1</sup>.

<b>Definitions:</b>
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**Canadian Federation of Library Associations:** National Federation of Canadian Library Associations (CFLA).

**Intellectual Freedom:** The fundamental right, subject only to the Constitution and the law, to have access to the full range of knowledge, imagination, ideas and opinion, and the right to express their thoughts publicly<sup>2</sup>.

**Library content/library collection:** The print, audio, video, digital resources acquired and collected by the library.

<sup>1</sup> NorQuest Library Statement of Confidentiality

<sup>2</sup> CFLA Statement of Intellectual Freedom and Libraries

Related Documentation:
Related Policies:
Next Review Date:
Revision History:

**Library display:** Any physical or digital display hosted and/or created by library staff regarding library content, collections, events, guests, and activities.

**Library events:** Coordinated activities that are initiated or hosted by the library with a specific purpose.

- [CFLA Statement on Intellectual Freedom and Libraries](#)
- [Canadian Charter of Rights and Freedoms](#)
- [Freedom of Information and Protection of Privacy \(FOIP\) Act Policy](#)
- [Library Statement of Confidentiality](#)
- [NorQuest Library Challenge Form](#)

- [Program Management and Academic Operations Policy](#)
- [Academic Freedom Policy](#)
- [External College Communications Procedure](#)
- [Code of Conduct Policy](#)
- Library Collection Development Guidelines (Library internal document)

January 2023

January 2019: New