

## TUITION AND RELATED FEES POLICY

This document is the parent policy for any College or Divisional procedures. Questions regarding this policy are to be directed to the identified Policy Administrator.

<b>Functional Category:</b>	Academic
<b>Approval Date:</b>	March 21, 2012
<b>Effective Date:</b>	March 30, 2012
<b>Policy Owner:</b>	Vice President, Teaching and Learning
<b>Policy Administrator:</b>	Director, Integrated Planning and Financial Services
<b>Objective:</b>	<p>This policy identifies the principles used by NorQuest College (college) to establish or revise tuition and related fees.</p> <p>Authority to establish this policy is derived from the <a href="#">NorQuest College Board of Governor's Policy No.5</a>, which delegates authority to the President and CEO to establish policies and procedures for the college's management and operation.</p>
<b>Policy:</b>	<p>NorQuest College develops or revises tuition and related fees in an open and transparent manner that considers the following:</p> <ul style="list-style-type: none"> <li>• Meets all requirements and guidelines of Alberta Innovation and Advanced Education,</li> <li>• Assures compliance with the <i>Alberta Post-secondary Learning Act</i> and <i>Public Post-secondary Institutions' Tuition Fee Regulation</i>,</li> <li>• Ensures appropriate consultation and discussion with students.</li> </ul> <p>All tuition fees are subject to approval of the NorQuest College Board of Governors as required under Section 61 of the <i>Alberta Post-secondary Learning Act</i>.</p>
<b>Definitions:</b>	N/A
<b>Related Information:</b>	<ul style="list-style-type: none"> <li>• <a href="#">Alberta Post-secondary Learning Act</a></li> <li>• <a href="#">Alberta Public Post-secondary Institutions' Tuition Fee Regulation</a></li> </ul>
<b>Related Procedures:</b>	<ul style="list-style-type: none"> <li>• <a href="#">Tuition and Related Fees Procedure</a></li> <li>• <a href="#">Tuition and Related Fees Refund Procedure</a></li> </ul>
<b>Next Review Date:</b>	March 2019
<b>Revision History:</b>	<p>March 2012: New (replaces Standard Practice 2.3)          August 2013: update for document links and branding          November 2014: update for document standards          April 2015: reviewed as per Policy and Procedure Framework – no change</p>