

Report 0000023918	
Employee Evans,Laurel	Employee ID
Reference	Business Purpose
	NorQuest Corporate Visa card

Expense Lines

Date	Expense Type	Non- Reimbursable	No Receipt	Receipt Required	Payment Type	Transaction Amount	Exchange Rate	Amount
Description		Additional Information		Merchant		Location		
06/24/2021	Other Supplies Non PD				US Bank VISA	121.80 CAD	1.00	121.80 CAD
Flowers for D.Preston - Congratulations from NQ				SP * LAURELS ON WHYTE		NQCOL		
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07/20/2021	Other Supplies Non PD			Ø	US Bank VISA	10.00 CAD	1.00	10.00 CAD
Parking for Exec	utive Team Building meeting				ECC WESTPARK - LOT S	507	NQCOL	

Employee Expenses	131.80 CAD
Cash Advances Applied	0.00 CAD
Non-Reimbursable Expenses	0.00 CAD
Prepaid Expenses	0.00 CAD
Amount Due to Supplier	131.80 CAD
Amount Due to Employee	0.00 CAD

Employee Phone	Department	Entered By user	Receipt	Creation Date	Print Date	Page Number
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