

Employee ID / Name Removed / Norma Schneider	Comment
Sheet ID 0000018772	
Business Purpose NorQuest Expense Claim	

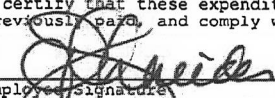



Date	Expense Type	Description	Account	Fund	DeptID	Location	Analysis	Project	Amount
2018/09/30	KMS	Mileage to T&L retreat - 94kms	6000	10	20000	999			47.47
2018/10/02	KMS	Mileage from T&L retreat - 94kms	6000	10	20000	999			47.47
2018/10/03	KMS	Mileage to event - 28kms	6000	10	20000	999			14.14
2018/10/09	KMS	Mileage to meeting - 21kms	6000	10	20000	999			10.61
2018/10/19	KMS	Mileage to Conference - 30kms	6000	10	20000	999			15.15
2018/10/25	KMS	Mileage to/from airport - 50kms	6000	10	20000	999			25.25
2018/11/05	KMS	mileage to/from event - 30kms	6000	10	20000	999			15.15
2018/11/26	KMS	Mileage to/from airport - 50kms	6000	10	20000	999			25.25
2018/12/11	KMS	Mileage to/from meeting - 27kms	6000	10	20000	999			13.64
2018/12/12	KMS	Mileage to/from event - 17kms	6000	10	20000	999			8.59
2019/01/07	KMS	Mileage to Board Retreat - 94kms	6000	10	20000	999			47.47
2019/01/08	KMS	Mileage from Board Retreat - 94kms	6000	10	20000	999			47.47
2019/01/18	KMS	Mileage to/from meeting - 14kms	6000	10	20000	999			7.07
2019/01/24	KMS	Mileage to/from Airport - 50kms	6000	10	20000	999			25.25
2019/02/12	KMS	mileage to/from Drayton Valley - 289kms	6000	10	20000	999			145.95
2019/02/21	KMS	Mileage to/from meeting - 2kms	6000	10	20000	999			1.01
2019/02/26	KMS	Mileage to/from meeting 17kms	6000	10	20000	999			8.59
2019/03/01	KMS	Mileage to/from meeting 17kms	6000	10	20000	999			8.59
2018/10/26	DINNER	Dinner Per Diem for ACOSAO	6000	10	20000	999			20.75
2018/11/27	DINNER	Dinner Per Diem for CBOC	6000	10	20000	999			20.75
2018/11/29	DINNER	Dinner Per Diem for CBOC	6000	10	20000	999			20.75
2019/03/06	SUPPL	Supplies for Civil Society Event	6054	20	35100	999		ER95004	125.61
2019/03/06	SUPPL	Supplies for Civil Society Event	6054	20	35100	999		ER95004	48.72
2019/03/06	SUPPL	Supplies for Civil Society Event	6054	20	35100	999		ER95004	153.74
2018/11/19	HOST	Welcome lunch for new Dean	6003	10	20000	999			171.47
2018/10/25	HOST	Dinner in Calgary for SAO	6003	10	20000	999			47.40
2018/10/15	HOST	Offsite interview for Dean Position	6003	10	20000	999			79.70
2019/02/27	HOST	Congratulatory lunch for award winner	6003	10	20000	999			56.15
2018/10/25	OTHER	Airport Parking for SAO/ACOSAO meetings	6000	10	20000	999			54.00
2018/10/29	OTHER	Parking for meeting	6000	10	20000	999			16.00
2018/11/01	OTHER	Cab for Whitecourt visit	6000	10	20000	999			11.00

- 11
- 12
- 13
- 14
- 15
- 16
- 17

Date	Expense Type	Description	Account	Fund	DeptID	Location	Analysis	Project	Amount
2018/11/27	OTHER	Cab - Airport to Hotel in Toronto for CBOC	6000	10	20000	999			64.40
2019/01/18	OTHER	Parking for meeting at U of A	6000	10	20000	999			11.00
2019/01/18	OTHER	Parking for meeting	6000	10	20000	999			16.00
2018/11/29	OTHER	Baggage fee at airport - CBOC	6000	10	20000	999			31.50
2018/11/25	OTHER	Baggage fee at airport - CBOC	6000	10	20000	999			23.10
2018/10/26	HOTEL	Hotel for SAO/ACOSAO meeting	6000	10	20000	999			189.73
2018/11/29	HOTEL	Hotel for CBOC conference	6000	10	20000	999			585.24

I certify that the information provided is an accurate record of expenses incurred by me.
I certify that these expenditures were incurred on college business, have not been previously paid, and comply with college policy.


 Employee Signature March 14/19
 Date


 Approved for: on behalf of March 20/19
 Date

Sodi Abbott
 Print Name

Total Expenses:	2261.130	CAD
Less Vendor Credits:	-0.000	
Less Cash Advance:	0.000	
Amount Due Employee:	2261.130	
Amount Due Vendor:	0.000	

Chelsey Petryna

Subject: Civil Society Speaker Series 2019
Location: SCFL Atrium and Breakout Rooms

Start: Thu 3/7/2019 1:00 PM
End: Thu 3/7/2019 5:00 PM

Recurrence: (none)

Meeting Status: Accepted

Organizer: Rosa Ellithorpe

Required Attendees: Rosa Ellithorpe; Executive Committee Supports; Executive Committee; Senior Leaders

Optional Attendees: Removed in accordance with FOIP

VANILLMC 100 100.00
 CARD # 6219874457127530



HOW DID WE DO TODAY?
 Complete our short customer survey at
SURVEY.WALMART.CA
 for a monthly chance to
WIN
TOP 3 \$1000 GIFT CARDS

Rules and regulations apply. See contest rules for details.

STORE 1148
 #605 -1 WESTHOLMONT SHOPPING CENTRE NW
 EDMONTON, AB
 T5M 3L7
 780-453-5801

ST# 01148 DP# 000825 TR# 06 TR# 02819
 VANILLMC 100 079936662971 \$100.00 H
 MC FEE 5.95 065383121070 \$5.95 A
 TICKETS 006607302460 \$6.47 J
 WH.CARDSTOCK 068113153327 \$11.97 J
 SUBTOTAL \$124.39
 GST 5% \$1.22
 TOTAL \$125.61
 MCARD TEND \$125.61

MASTERCARD *****Removed
 APPROVAL # 08209S
 REF # 906600299312
 PAYMENT SERVICE - A
 AID A0000000041010
 TC 4C1213AD19A91EFA
 TERMINAL # LMTCL023388
 #Pin Verified

03/06/19 10:36:10
 CHANGE DUE \$0.00
 GST/HST 137466199 RT 0001
 GST 1016661366 TQ 0001

ITEMS SOLD 3



CUSTOMER COPY

Chelsey Petryna

Subject: Welcome Lunch for Sandra
Location: The Parlour - reservation under Norma

Start: Mon 11/19/2018 12:30 PM
End: Mon 11/19/2018 1:30 PM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Norma Schneider

Required Attendees: Jackie Nelson; Heather Kitteringham; Patti Hergott; Rosa Ellithorpe

4



10334 108 Street
 Edmonton, AB
 GST# 813175427 RT0001

JOSH [Redacted]

TRF 24/1 Chk 7214 Gst 7
 Nov19'18 12:31PM

3 TEA @ 4.00 12.00
 2 POP @ 4.00 8.00
 1 CUP MINISTRONI 5.00
 1 FULL GREENS 11.00
 1 ADD SHRIMP 6.50
 1 LUNCH COMBO 18.00

SONNY BOY
 COMBO

FEAT SOUP
 COMBO
 1 LUNCH COMBO 18.00
 NO-MUSHROOM
 SONNY BOY
 COMBO

COMBO
 + PLUS BILL +
 1 DIP BLK GARLIC 2.50
 1 LUNCH COMBO 18.00

HAWAII 5-0
 COMBO

FEAT SOUP
 COMBO
 2 CAPRESE @ 15.00 30.00
 2 ADD CHICKEN @ 6.50 13.00

Subtotal 142.00
 142.00 GST 7.10
 Amount Due 149.10

Thanks for Dining With Us!
 PLEASE PAY SERVER

 EAT WELL. LIVE WELL.

APERITIVO (HAPPY HOUR)
 MONDAY TO FRIDAY
 3:00pm to 6:00pm
 DON'T FORGET TO JOIN US
 FOR LUNCH. WE OPEN AT 11:30AM

 www.centuryhospitality.com

THE PARLOUR ITALI
 BAR & KITCHEN
 10334 NU 108 Stre
 Edmonton AB T5J 1
 780-990-0404

TRANSACTION RECO
 Pan. #: 26482
 UC: Main
 ble #: 24
 Check #: 7214
 oup #: 1
 Employee #: [Redacted]
 Employee: JOSH [Redacted]

Pre-Authoriza
 Acct: Visa
 Card #: xxxxxxxxxx [Redacted]

Amount \$149.10
 Tip \$10.00
 TOTAL CAD \$159.10

reference #:
 56242538 00148200:
 th. #: 034734
 IBKS16/W66242538
 11/19/2018 1:24

VISA
 A0000000031010
 0080008000 F800

APPROVED - THANK
 01-027

VERIFIED BY PIN
 Customer Copy

Chelsey Petryna

Subject: Dinner after SAO Meeting
Location: Yakima Social Kitchen & Bar
Start: Thu 10/25/2018 5:00 PM
End: Thu 10/25/2018 7:30 PM
Recurrence: (none)
Meeting Status: Accepted
Organizer: Lynda Removed in

Hello,

5

I would be happy to make a reservation at the Yakima Social Kitchen & Bar for those of you who may be interested in dining together after the meeting.

I will base the size of the reserved table on the number of accept/decline responses received.

Thank you,

7

YAKIMA

YAKIMA SOCIAL KITCHEN + BAR
2008 AIRPORT ROAD NE
CALGARY, ALBERTA CANADA
587-232-0538
GST 741907497 RT0001

Removed RUBY

CHK 1391 TBL 31/3
25 Oct '18 6:33 PM

1 BEEF FILET 37.00
19% SVC CHG 8.55
13.00 %

Subtotal: \$37.00
TAX: \$8.55
\$1.85

6:40 PM
TOTAL DUE: \$47.40

PLEASE COMPLETE FOR ROOM CHARGES

GRATUITY _____
TOTAL _____
ROOM NUMBER _____
PATRN LAST NAME _____
SIGNATURE _____

(6)

Chelsey Petryna

Subject: Hold for 2nd Interview with Sandra Remove

Start: Mon 10/15/2018 5:00 PM

End: Mon 10/15/2018 8:00 PM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Norma Schneider

Thank you ☺

THE

PARLOUR

 ITALIAN KITCHEN & BAR

THE PARLOUR ITALIAN
 BAR & KITCHEN
 10334 NW 108 Street
 Edmonton AB T5J 1L5
 780-990-0404

10334 108 Street
 Edmonton, AB
 GST# 813175427 RT0001

*** TRANSACTION RECORD ***
 Tran. #: 27705
 UC: Main
 Table #: 62
 Check #: 3505
 Group #: 1
 Employee #: Re
 Employee: Natasha
 Type: Pre-Authorizat
 Acct: MasterCard
 Card #: xxxxxxxxxxx Removed

Amount \$65.00
 Tip \$10.00
 =====
 TOTAL CAD \$75.00

Reference #:
 66242538 0014470020
 Auth. #: 054858
 P1BKS16/W66242538 0.
 10/15/2018 7:28:14

MASTERCARD
 0000000041010
 000008000 E800

APPROVED - THANK YOU
 01-027

VERIFIED BY PIN

Customer Copy

IMPORTANT
 Retain this copy for
 your records

Rem Natali

 Tbl 62/1 Chk 3505 Gst 2
 Oct15'18 04:35PM

**** SEAT 1 ****
 1 TEA 4.00
 1 CRISPY SALMON 27.00
 Subtotal 31.00
 31.00 GST 1.55
 Amount Due **32.55**

**** SEAT 2 ****
 1 POP 4.00
 1 TEA 4.00
 1 CRISPY SALMON 27.00
 Subtotal 35.00
 35.00 GST 1.75
 Amount Due **36.75**
 *** No SEAT ***
 1 ==MAIN COURSE== 0.00
 1 PICKUP MAINS 0.00
 ***** A11 *****

Subtotal 66.00
 66.00 GST 3.30
 Amount Due 69.30

Thanks for Dining With Us!
 PLEASE PAY SERVER
 *****#*****
 EAT WELL. LIVE WELL

Chelsey Petryna

Subject: Lunch | Jason & Norma
Location: Sabor, 10220 103 Street NW Suite 109
Start: Wed 2/27/2019 12:00 PM
End: Wed 2/27/2019 1:00 PM
Recurrence: (none)
Meeting Status: Meeting organizer
Organizer: Norma Schneider
Required Attendees: Jason [redacted]
Categories: External Meeting

7

Jason - will 12:00pm
Reservation under No

SABOR DIVINO
10220-103 STREET N T5J0Y8
EDMONTON AB
22721399
GH2272139906

CHECK # 205463 DATE 2/27/19
TABLE # 3 TIME 1:04PM

**** PURCHASE ****

02-27-2019 13:14:07
Acct # ***** [redacted]
Card Type VI
Name: NORMA SCHNEIDER
A0000000031010 VISA

Operator: 061
Trace # 1807
Inv. # 1962
Auth # 022262 RRN 001204004

Purchase \$48.83
Tip \$7.32
Total \$56.15

(001) APPROVED-THANK YOU

Retain this copy for your records
Customer copy

-- DINING : JOSH [redacted] --
ITEMS ORDERED AMOUNT
1 DIET COKE 3.00
1 SODA 3.00
1 CAPPUCCINO 3.50
1 CHICKEN PANINI 16.00
1 PASTA 21.00

SUBTOTAL 46.50
GST 2.33

TOTAL DUE 48.83

Bodega Tapas Bar open daily from 5 p.m.
for authentic Spanish tapas & sangria.

Two private rooms to suit any occasion.
Corporate, presentations, Christmas...
Call 780-757-1114 or email info@sabor.ca
for more information on booking with us.

Thank-you for your patronage!
GST# 839736E16RT0001



PAYMENT RECEIPT / RECU DE PAIEMENT

14

Name/Nom
SCHNEIDER/NORMA

PNR
PQUBDH

Date
29NOV18

Time/Heure
8:38AM

Description	Fee/Frais (CAD)	GST/TPS	Total (CAD)
FIRST BAG 8382601283917	\$30.00	1.50	31.50
	\$30.00	1.50	31.50

Total (CAD)
SCHNEIDER/NORMA
\$30.00 \$1.50

CARDHOLDER NAME/NOM DU DETENTEUR DE LA CARTE
NORMA LINDA SCHNEIDER
MC XXXXXXXXXXXX Removed In
AUTH 04052S

GST/TPS No. 866112535
QST/TVQ No. 1202807956 TQ0001



15

PAYMENT RECEIPT / RECU DE PAIEMENT

Name/Nom
SCHNEIDER/NORMA

PNR
PQUBDH

Date
25NOV18

Time/Heure
10:23PM

Description	Fee/Frais (CAD)	GST/TPS	Total (CAD)
SEAT CHANGE FEE 8381502549846	\$22.00	1.10	23.10
	\$22.00	1.10	23.10

Total (CAD)
SCHNEIDER/NORMA
\$22.00 \$1.10

CARDHOLDER NAME/NOM DU DETENTEUR DE LA CARTE

NORMA L SCHNEIDER

VI XXXXXXXXXXXXX

Removed in accordance

AUTH 041964

GST/TPS No. 866112535
QST/TVQ No. 1202807956 TQ0001



**MARRIOTT
CALGARY AIRPORT
IN-TERMINAL HOTEL**

16

Calgary Airport Marriott In-Terminal Hotel
2008 Airport Road NE Calgary, Alberta, Canada T2E 3B9
Telephone: (403) 717-0522 Fax: (587) 232-0600

Northern Alberta Institute of Technology

Mrs Norma Schneider

Removed in accordance
with FOIP

Room: 143
 Folio: 136956
 Cashier: [Redacted]
 Arrival: 10-25-18
 Departure: 10-26-18

Group: SAOs/ACOSAOs, M-DC7JDYQ

Date	Description	Additional Information	Charges	Credits
10-25-18	Room Charge		169.00	
10-25-18	Rooms Destination Market Fee		5.07	
10-25-18	Rooms Tourism Levy		6.96	
10-25-18	Room GST		8.70	
10-26-18	Master Card	XXXXXXXXXXXX8227	XX/XX	189.73

Total	189.73	189.73
Balance Due	0.00	CDN

GST Summary	
Reg No: 741907497 RT0001	
Room	8.70
F&B	0.00
Other	0.00
Total	8.70

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.



MARRIOTT DTN CF TORONTO EATON

(17)

GUEST FOLIO

1122	ZZ/SCHNEIDER/NORMA	249.00	11/29/18	10:23	12339	1882
ROOM	NAME	RATE	DEPART	TIME	ACCT#	GROUP
GKA	NORQUEST COLLEGE		11/29/18	10:22		
TYPE	10215 - 108 STREET N		ARRIVE	TIME		
23	EDMONTON AB T5J1L6					
ROOM	ADDRESS	PASSPORT:			RWD#:	Removed in
CLERK		MCXXXXXXXXXXXX				
		PAYMENT				

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
11/27	ROOM	GL 8116	249.00	
	FROM: SCHNEIDE			
11/27	HST	GL 8116	32.37	A
	FROM: SCHNEIDE			
11/27	M.A.T 4%	GL 8116	9.96	C
	FROM: SCHNEIDE			
11/27	MAT HST	GL 8116	1.29	G
	FROM: SCHNEIDE			
11/28	ROOM	GL 8116	249.00	
	FROM: SCHNEIDE			
11/28	HST	GL 8116	32.37	A
	FROM: SCHNEIDE			
11/28	M.A.T 4%	GL 8116	9.96	C
	FROM: SCHNEIDE			
11/28	MAT HST	GL 8116	1.29	G
	FROM: SCHNEIDE			
11/29	CCARD-MC			585.24
	SETTLED TO: MASTER CARD XXXXXXXXXX			
				.00
===== TAXES & FEE SUMMARY =====				
DESCRIPTION			TAXED AMOUNT	TAX
HST (ROOM)	(AGN)			67.32
HST (INCIDENTALS)	(MO)			.00
	NET CHARGES	TAX	CREDITS	FOLIO
	517.92	67.32	585.24	.00
===== EXP. REPORT SUMMARY =====				
11/27	ROOM&TAX		292.62	
11/28	ROOM&TAX		292.62	

See our "Privacy & Cookie Statement" on Marriott.com

Your Rewards points/miles earned on your eligible earnings will be credited to your account. Check your Rewards Account Statement for updated activity.



MARRIOTT DTN CF TORONTO EATON
 525 BAY STREET
 TORONTO ONTARIO, CN M5G 2L2
 416-597-9200 HST REG 862712999

Treat yourself to the comfort of Marriott Hotels in your home. Visit ShopMarriott.com.

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amounts shown in the credit column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X