



<b>Employee ID / Name</b> Removed / Norma Schneider	<b>Comment</b>
<b>Sheet ID</b> 0000010095	
<b>Business Purpose</b> NorQuest Corporate Visa card	

Date	Expense Type	Description	Account	Fund	DeptID	Location	Analysis	Project	Amount
2015/11/03	SUPPL	Ticket to attend aksis event	6054	10	20000	999			22.40
2015/11/08	SUPPL	Travel Agent Fee re: CETC Trip to Amsterdam	6054	10	20000	999			15.75
2015/11/09	OTHER	Flight and Accomodations to Amsterdam re: CETC	6000	10	20000	999			958.31
2015/11/14	SUPPL	Ticket to attend Ending Homelessness in Edmonton Event	6054	10	20000	999			21.80

I certify that the information provided is an accurate record of expenses incurred by me.  
I certify that these expenditures were incurred on college business, have not been removed in accordance with FOIP.

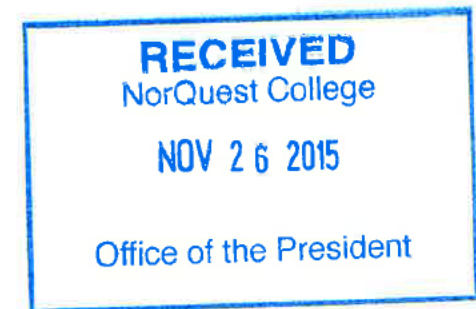
Removed in accordance with FOIP

Acting Vice-President, NOV. 26/15  
Date

Nov. 26, '15  
Date

Jonathan Robb  
Print Name  
Acting President & CEO

Total Expenses:	1018.260	CAD
Less Vendor Credits:	-0.000	
Less Cash Advance:	0.000	
Amount Due Employee:	0.000	
Amount Due Vendor:	1018.260	



468981742592056707001

Event

# aksis: Connect, Collaborate, Create (last event SOLD OUT)



Date+Time

Thursday, 19 November 2015  
from 6:30 PM to 9:00 PM (MST)

Location

Edmonton Marriott at River Cree  
Resort  
300 East Lapotac Blvd  
Enoch, AB T7X 3Y3  
Canada

Payment Status

Eventbrite  
Completed

Order Info

Order #468981742. Ordered by Kristi Remove  
d in on 2 November 2015 1:54 PM



Type

Aksis Members \$11.20



468981742592056707001



**Do you organize events?**

Start selling in minutes with Eventbrite!  
[www.eventbrite.ca](http://www.eventbrite.ca)

MARLIN TRAVEL  
 O-O PERCY HUNT TRAVELGROUP INC  
 MAIN FLOOR, 9929 108TH ST.  
 EDMONTON, AB T5K 1G8

INVNO33833FORNOS0156434C.TXT  
 BRANCH: Removed  
 in  
 GST REG# 885101915  
 PHONE: 780-425-8611

TO: NORQUEST COLLEGE  
 10215 - 108TH ST NW  
 EDMONTON AB  
 CA T5J 1L6

LOCATOR : VDP7TY  
 OUR REF : NQS0156434C  
 AGENT : BARBARA Removed in  
 accordance

I N V O I C E

INV NO: 33833  
 DATE: 08NOV15  
 PAGE: 1

FOR: NORMA SCHNEIDER

----- I T I N E R A R Y -----

\*\*\* AIR/RAIL/BUS \*\*\*

FROM	TO	CARRIER	FLT/CL	ST DATE	DEPART	ARRIVE	MEALS	BAGS
EDMONTON INTL	AMSTERDAM	KLM 332	676 V	HK 22NOV	6:10P	10:40A		
AMSTERDAM	EDMONTON INTL	KLM 332	675 V	HK 29NOV	2:35P	3:35P		

\*\*\* HOTEL RESERVATION \*\*\*

GRONINGEN RESINTER 1 STANDARD ONE D CONFIRMATION NO: 1241PKM538  
 FROM 23NOV 12:00A TO 27NOV 12:00A RATE 79.00 PER DAY  
 MERCURE GRONINGEN M  
 EXPOSITIELAAN 7  
 GRONINGEN  
 9727 KA  
 NL  
 PHONE 31502029000 FAX 31505271828  
 GUARANTEED

AMSTERDAM SHERATON HOTE 1 SUPERIOR ONE Q CONFIRMATION NO: 991586677  
 FROM 27NOV 12:00A TO 29NOV 12:00A RATE 159.00 PER DAY  
 SHERATON AMSTERDAM  
 SCHIPHOL BOULEVARD 101  
 SCHIPHOL  
 1118BG  
 NL  
 PHONE 31203164300 FAX 31203164399  
 GUARANTEED




\*\*\* MISCELLANEOUS \*\*\*

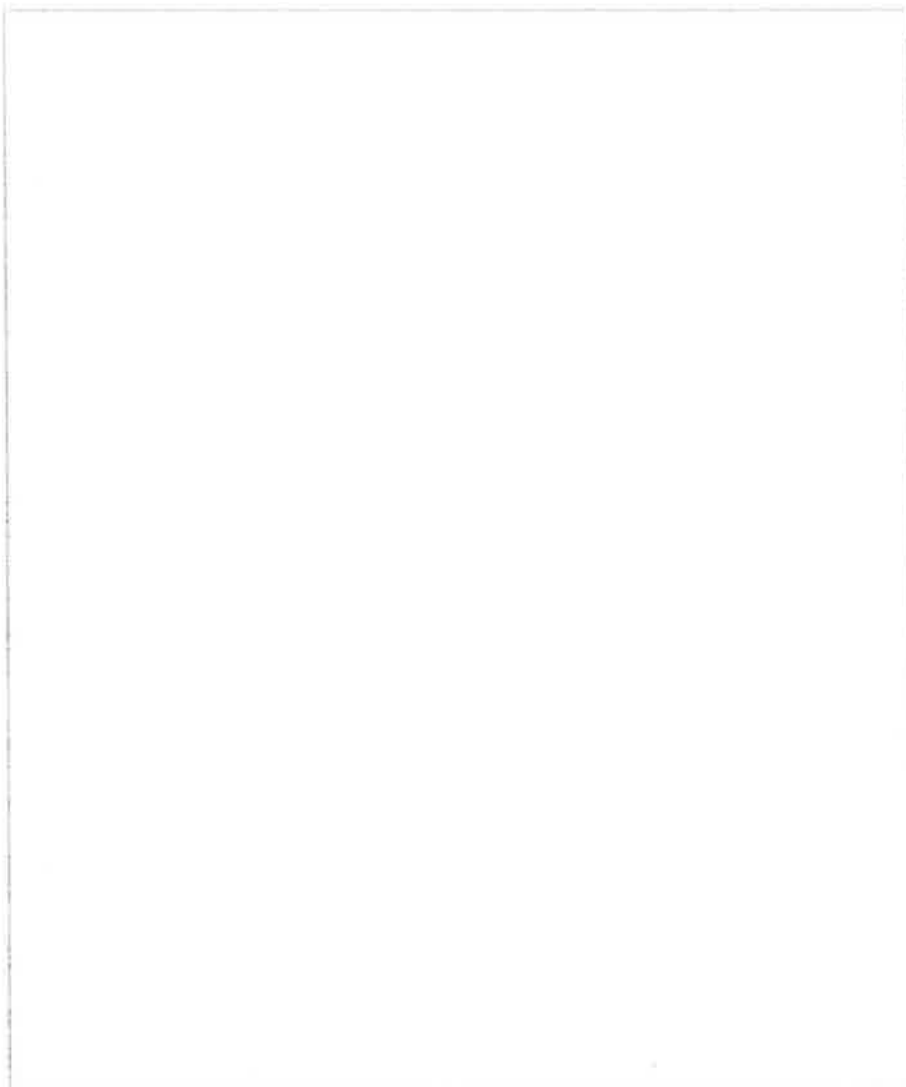
HARBOUR AIR DEPARTING FROM EDMONTON INTL ON 01MAY16 AT 12:00A  
 TO AMSTERDAM ON 01MAY16 AT 12:00A  
 1 OTHE

MARLIN TRAVEL  
 O-O PERCY HUNT TRAVELGROUP INC  
 MAIN FLOOR, 9929 108TH ST.  
 EDMONTON, AB T5K 1G8

BRANCH: Removed in  
 accordance  
 GST REG# 885101915  
 PHONE: 780-425-8611

CONTINUED ON NEXT PAGE

 472095980595853502001	Event <b>Ending Homelessness In Edmonton and the Impact on Your Business</b>		
	Date+Time <b>Monday, 16 November 2015 from 11:30 AM to 1:15 PM (MST)</b>	Location World Trade Centre # 600 9990 Jasper Avenue Northwest Edmonton Chamber of Commerce Edmonton, AB T5J 1P7 Canada	Payment Status <b>Eventbrite Completed</b>
	Order Info <b>Order #472095980. Ordered by Norma Schneider on 13 November 2015 9:29 AM</b>		
	Type <b>General Admission \$21.80</b>		



472095980595853502001



**Do you organize events?**  
Start selling in minutes with Eventbrite!  
[www.eventbrite.ca](http://www.eventbrite.ca)

<b>Employee ID / Name</b> Removed / Norma Schneider	<b>Comment</b>
<b>Business Purpose</b> NorQuest Corporate Visa card	
0000009826	



Date	Expense Type	Description	Account	Fund	DeptID	Location	Analysis	Project	Amount
2015/09/22	HOST	Working session: CETC	6003	10	20000	999			62.18
2015/10/02	AIRTRAV	Airfare: Edmonton to Toronto re: George Brown Meeting	6000	10	20000	999			355.03
2015/10/02	OTHER	Travel Agent Fee	6000	10	20000	999			15.75
2015/10/09	HOTEL	Accomodation in Toronto re: George Brown Meeting	6000	10	20000	999			860.51
2015/10/13	AIRTRAV	Airfare: Toronto to Calgary for SAO Meeting	6000	10	20000	999			308.63
2015/10/13	OTHER	Travel Agent Fee	6000	10	20000	999			15.75

I certify that the information provided is an accurate record of expenses incurred by me.  
I certify that these expenditures were incurred on college business, have not been previously reported, and are in accordance with college policy.

Removed in accordance with FOIP

Empl. \_\_\_\_\_ Date Oct 26/15

Appr. \_\_\_\_\_ Date Oct 26/15

Dr. Judi Abbott  
Print Name

Total Expenses:	1617.850	CAD
Less Vendor Credits:	-0.000	
Less Cash Advance:	0.000	
Amount Due Employee:	0.000	
Amount Due Vendor:	1617.850	

DATE: 2015/09/22 TIME: 10:18 AM

**PANAGO**

Qty	Description	Price
1	Large Pizza Original Hand-tossed Beef Mediterr.	19.25
1	Large Pizza Multigrain Thin Crust SALE Chipotle Chkn	17.00
1	Garden Salad	5.75
1	Medit Salad	6.25
1	Dip Bals Vin	0.50
1	Dip Bals Vin	0.50
1	Delivery Service	3.25
	Free Dips/Shakers	-1.00
	<b>Subtotal</b>	<b>51.50</b>
	GST 5.00 %	2.57

**TOTAL \$54.07**

**Visa**

GST # 882023773

Thanks for choosing Panago in  
Downtown Edmonton  
For customer service,  
please call 310-0001  
or visit [www.panago.com](http://www.panago.com)

PANAGO #105  
10375 112 ST T5K1M9  
EDMONTON AB  
22731034  
GH2273103407

\*\*\*\* PURCHASE \*\*\*\*

09-22-2015 11:30:37  
Acct # **Removed in accordance**  
Exp Date **NEP@IP** Card Type VI  
Name:

Trace # 973 Operator 888  
Inv. # 06 CVD Resp Y  
Auth # 080702 RRN 001074002

Purchase \$54.07  
Tip \$8.11  
**Total \$62.18**

X

Signature  
I agree to pay above total  
amount according to the  
card issuer agreement.

Retain this copy for your  
records  
Merchant copy

To: NORQUEST COLLEGE  
 10215 - 108TH ST NW  
 EDMONTON AB  
 CA T5J 1L6

Invoice Number: [Redacted]  
 Date: October 6, 2015  
 Page: 2/2  
 Our Reference: [Redacted in accordance with FOIP]

# INVOICE

Cost:			
TKT	[Redacted in accordance with FOIP]	E-TKT	(VI***** [Redacted in accordance with FOIP])
			GST:
			Tax:
			Ticket Total:
TKT	[Redacted in accordance with FOIP]		(VI***** [Redacted in accordance with FOIP])
			GST:
			Ticket Total:
Total:			

<b>Grand Total:</b>	370.78
<b>Less Credit Card Payments:</b>	370.78
<b>Total GST/HST:</b>	17.66
<b>Credit / Balance Due To This Invoice:</b>	0.00
<b>Total Balance Due:</b>	0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE ACCEPTED:.....DECLINED:.....  
 DOCUMENTATION REQUIRED:VALID PASSPORT..VISA..TOURIST CARD..  
 ...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....  
 PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.  
 CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
 24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL 1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT 1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0  
 OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.

MARLIN TRAVEL  
O-O PERCY HUNT TRAVELGROUP INC  
MAIN FLOOR, 9929 108TH ST.  
EDMONTON, AB T5K 1G8  
GST Reg#: 885101915  
Branch: N61107  
Agent: CASANDRA **Removed in** Tel: 780-425-8611

To: NORQUEST COLLEGE  
10215 - 108TH ST NW  
EDMONTON AB  
CA T5J 1L6

Invoice Number: **Removed in**  
Date: October 6, 2015  
Page: 1/2  
Our Reference: **Removed in accordance with FOIP**

## INVOICE

**For**  
MRS NORMA SCHNEIDER

**Sunday, October 18, 2015**

 **Air**

AIR CANADA  
**From:** EDMONTON INTL AB  
**To:** TORONTO PEARSON  
**Stops:** 0 **Arrival:** 18Oct15

**Flight:** 126 **T CLASS**  
11:05 AM **Equipment:** A320  
04:46 PM

**Mile(s) Flown:** 1671

**Wednesday, June 1, 2016**

 **Tour**

BSP TASF  
**From:** EDMONTON INTL AB  
**To:** EDMONTON INTL AB

PACKAGE TOUR

01Jun16

EXTENDED PNR DATE FOR MARLIN TRAVEL INTERNAL USE ONLY

**Thursday, June 30, 2016**

 **Miscellaneous**

HARBOUR AIR  
**From:** EDMONTON INTL AB  
**To:** TORONTO PEARSON

30Jun16





Westin Harbour Castle  
 1 Harbour Square  
 Toronto, ON M5J 1A6, Canada  
 +1-416-869-1600

**Check-in :** Sun, Oct 18, 2015 3:00 PM  
**Check-out :** Wed, Oct 21, 2015 12:00 PM  
**Room Type :** Standard  
**Adults :** 1

**Booking Reference #:** 257-296179 | **Confirmation #:** 257-296179-H1

**Traveler List**

Name	Primary Traveler
Norma Schneider	✓

**Name :** Mrs. Norma Schneider

**Email Address :** Removed in accordance with FOIP (preferred)

**Home Phone :** 780-644-5911

Payment	Total
Visa - Norma Schneider ***** <span style="background-color: #cccccc; color: red;">Removed in accordance</span>	860.51 CAD

*Please note that your card statement will list "AAA/CAA Travel by TST".*

*The Total reflects the booking total including taxes and surcharges. It has been billed to the credit card you provided.*

*Incidental charges such as room service, extra person fees or locally billed resort fees are additional and may be charged locally.*

[Terms and Conditions](#)

[Terms and Conditions - Standard](#)

**Payment Summary**

**Hotel**

**Room 1** 860.52 CAD  
**Oct 18 - Oct 21** 286.84 CAD × 3 nights 860.52 CAD

**Total** 860.51 CAD

**Paid** 860.51 CAD

Removed in accordance with FOIP

**From:** AMA Travel <amatravel@tstllc.net>  
**Sent:** Thursday, October 08, 2015 12:47 PM  
**To:** Removed in accordance with  
**Cc:** AMA Travel Online@ama.ab.ca  
**Subject:** AMA Travel Hotel Confirmation #257-296179 for Norma Schneider starting 18Oct2015



**AMA Travel**

Phone: [1-844-989-7682](tel:1-844-989-7682)

Email: [amatravel.online@ama.ab.ca](mailto:amatravel.online@ama.ab.ca)

Dear Norma Schneider,

Thank you for booking with AMA Travel; we appreciate your business. Please review your travel details and contact us if you have any questions about your reservation at 1-844-989-7682 or [amatravel.online@ama.ab.ca](mailto:amatravel.online@ama.ab.ca).

Should you need to review, cancel or make additional payments for your booking, you may also find it [here](#) with the email address on the booking and booking reference number.

### Your Reservation Status

Item	Status
Westin Harbour Castle	Confirmed

Your hotel reservation is confirmed and guaranteed. However, it may take 24-48 hours for your information to appear in the hotel's reservation system.

### Hotel Westin Harbour Castle

**Standard**

A standard room.

MARLIN TRAVEL  
O-O PERCY HUNT TRAVELGROUP INC  
MAIN FLOOR, 9929 108TH ST.  
EDMONTON, AB T5K 1G8  
GST Reg#: 885101915  
Branch: N61107  
Agent: CASANDRA Removed Tel: 780-425-8611

To: NORQUEST COLLEGE  
10215 - 108TH ST NW  
EDMONTON AB  
CA T5J 1L6

Invoice Number: 32498  
Date: October 15, 2015  
Page: 1/2  
Our Reference: NQS0153854C XVX18E

## INVOICE

**For**  
MRS NORMA SCHNEIDER

Wednesday, October 21, 2015

 **Air**

AIR CANADA

From: TORONTO PEARSON

To: CALGARY AB

Stops: 0 Arrival: 21Oct15


Flight: 119 T CLASS

10:00 AM Equipment: 321

12:11 PM

Mile(s) Flown: 1669

Wednesday, June 1, 2016

 **Tour**

BSP TASF

From: EDMONTON INTL AB

To: EDMONTON INTL AB

EXTENDED PNR DATE FOR MARLIN TRAVEL INTERNAL USE ONLY

PACKAGE TOUR

01Jun16

Thursday, June 30, 2016

 **Miscellaneous**

HARBOUR AIR

From: TORONTO PEARSON

To: CALGARY AB

30Jun16

To: NORQUEST COLLEGE  
 10215 - 108TH ST NW  
 EDMONTON AB  
 CA T5J 1L6

Invoice Number: 32498  
 Date: October 15, 2015  
 Page: 2/2  
 Our Reference: NQS0153854C XVX18E

# INVOICE

<b>Cost:</b>			
TKT- AC8918289997	E-TKT	(VI***** <b>Remove</b>	241.00
		<b>ed in</b>	
		HST:	35.51
		Tax:	32.12
		<b>Ticket Total:</b>	<b>308.63</b>
TKT-9540065291728		(VI***** <b>Remove</b>	15.00
		<b>d</b>	
		GST:	0.75
		<b>Ticket Total:</b>	<b>15.75</b>
<b>Total:</b>			
		<b>Grand Total:</b>	324.38
		<b>Less Credit Card Payments:</b>	324.38
		<b>Total GST/HST:</b>	36.26
		<b>Credit / Balance Due To This Invoice:</b>	0.00
		<b>Total Balance Due:</b>	0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE  
 ACCEPTED:.....DECLINED:.....  
 DOCUMENTATION REQUIRED:VALID PASSPORT...VISA..TOURIST CARD..  
 ...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....  
 PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR  
 TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.  
 CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY  
 GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
 24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL  
 1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT  
 1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0  
 OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.