



Employee ID / Name Removed / Norma Schneider	Comment
Sheet ID 0000019107	
Business Purpose NorQuest Corporate Visa card	

Date	Expense Type	Description	Account	Fund	DeptID	Location	Analysis	Project	Amount
2019/03/22	AIRTRAV.	Flight to Calgary for Meetings	6000	10	20000	999			378.26

I certify that the information provided is an accurate record of expenses incurred by me.
I certify that these expenditures were incurred on college business, have not been previously paid, and comply with college policy.

Norma Schneider
 Employee Signature April 25/19
Date

Jodi Abbott
 Approved by Apr 26/19
Date

Dr. Jodi Abbott
 Print Name

Total Expenses:	378.260	CAD
Less Vendor Credits:	-0.000	
Less Cash Advance:	0.000	
Amount Due Employee:	0.000	
Amount Due Vendor:	378.260	



eTicket Receipt

Prepared For
SCHNEIDER/NORMA MRS

RESERVATION CODE	TGKHQC
ISSUE DATE	22Mar19
TICKET NUMBER	8382146731573
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX
FREQUENT FLYER NUMBER	Removed in

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
11Apr19	WESTJET WS 3250 Operated by: WESTJET ENCORE	EDMONTON INTL AB, CANADA Time 10:30	CALGARY INTL AB, CANADA Time 11:24	Seat Number 04C - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis TARF4ELS Not Valid Before 11APR19 Not Valid After 11APR19
12Apr19	WESTJET WS 3145 Operated by: WESTJET ENCORE	CALGARY INTL AB, CANADA Time 16:15	EDMONTON INTL AB, CANADA Time 17:07	Seat Number 04C - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis KAUD0ELS Not Valid Before 12APR19 Not Valid After 12APR19

Allowances

<p>Baggage Allowance YEG to YYC - 0 Pieces WESTJET Prices of additional baggage pieces:</p> <ol style="list-style-type: none">30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters <p>YYC to YEG - 0 Pieces WESTJET Prices of additional baggage pieces:</p> <ol style="list-style-type: none">30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters <p>ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC</p> <p>Carry On Allowances YEG to YYC , YYC to YEG - 1 Piece (WS - WESTJET)</p> <p>Carry On Charges YEG to YYC , YYC to YEG - (WS - WESTJET) - Carry-on fees unknown - contact carrier</p>
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Payment/Fare Details

Form of Payment	CREDIT CARD - VISA : XXXXXXXXXXXX Remov
Fare Calculation Line	YEA WS YYC123.00WS YEA121.00CAD244.00END
Fare	CAD 244.00
Taxes/Fees/Carrier-Imposed Charges	CAD 24.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 14.11 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 14.25 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 60.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 3.00 XG9 (GOODS AND SERVICES TAX (GST))
Total Fare	CAD 359.36

Other Charges

SEAT ASSIGNMENT # 8381503425358 (YEG-YYC / QTY 1, YYC-YEG / QTY 1)	CAD 18.00
Taxes	CAD 0.90
Form of Payment	CREDIT CARD - VISA : XXXXXXXXXXXX Remo
Total	CAD 18.90
Total Fare and Other Charges	CAD 378.26

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

Baggage fees are charged in CAD or USD by direction depending on point of departure. Guests departing the United States, Latin America and the Caribbean will pay baggage fees in USD. Please see

<https://www.westjet.com/en-ca/travel-info/fares/service-fees> for more information.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should

Employee ID / Name Removed / Norma Schneider	Comment
Sheet ID 0000019527	
Business Purpose NorQuest Corporate Visa card	



Date	Expense Type	Description	Account	Fund	DeptID	Location	Analysis	Project	Amount
2019/05/18	HOTEL	Hotel room for Civil Speakers Series Keynote Speaker	6000	10	35100 ✓	999			178.51 ✓

I certify that the information provided is an accurate record of expenses incurred by me.
I certify that these expenditures were incurred on college business, have not been previously paid, and comply with college policy.

Norma Schneider May 22/18
Employee Signature Date

Jodi Abbott May 29/19
Approved by Date

Dr. Jodi Abbott.
Print Name

Total Expenses:	178.510	CAD ✓
Less Vendor Credits:	-0.000	
Less Cash Advance:	0.000	
Amount Due Employee:	0.000	
Amount Due Vendor:	178.510	

APPROVED MAY 29 2019



10155 105th Street,
 Edmonton, AB T5J 1E2
 Tel: (780) 423 4811 Fax: (780) 423 3204

Mr Jamil [Redacted]
 0 10215 - 108 Street NW
 0
 EDMONTON AB T5J1L6
 CANADA

Receipt

Invoice date 5/24/2019
 Our reference CEP-FC706509 /
 GST Number 10103 5467 RT0020

Guest Mr Jamil [Redacted] Arrival 3/6/2019 Departure 3/7/2019 Room 0308

Date	Description	Quantity	Unit Price	Total ()
3/6/2019	Room Charge	1	159.00	159.00
3/6/2019	GST Taxes	1	8.19	8.19
3/6/2019	Tourism Levy	1	6.55	6.55
3/6/2019	Destination Market Fee	1	4.77	4.77

			Total invoice	178.51
3/7/2019	VS ** [Redacted] Auth: 001191			-178.51
5/17/2019	VS ** [Redacted] Auth:			178.51
5/17/2019	VS ** [Redacted] Auth: 035994			-178.51
			Total Paid	-178.51
			Total Due	0.00

Total GST 8.19

**For Corporate Accounts please forward cheque payments to our Head Office address:
 535 Thurlow Street, Suite 700, Vancouver, BC, V6V 3L2**

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on an overdue balance.

Signature X _____

For reservations: www.coasthotels.com or 1-800-663-1144