

<b>Employee ID / Name</b> Removed Jodi Abbott	<b>Comment</b>
<b>Sheet ID</b> 0000013904	
<b>Business Purpose</b> NorQuest Expense Claim	



Date	Expense Type	Description	Account	Fund	DeptID	Location	Analysis	Project	Amount
2017/06/20	OTHER	Return flight to Calgary for various meetings	6000	10	10500	999			491.66

I certify that the information provided is an accurate record of expenses incurred by me.  
 I certify that these expenditures were incurred on college business, have not been previously paid, and comply with college policy.

*Jodi Abbott*  
 Employee Signature \_\_\_\_\_ Date June 20/17

electronic approval attached  
 Approved by \_\_\_\_\_ Date June 21/17

*Alan Skoreyko*  
 Print Name \_\_\_\_\_

Total Expenses:	491.660	CAD
Less Vendor Credits:	-0.000	
Less Cash Advance:	0.000	
Amount Due Employee:	491.660	
Amount Due Vendor:	0.000	

Lorraine [Redacted]

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**From:** Alan Skoreyko [Redacted]  
**Sent:** Wednesday, June 21, 2017 11:02 AM  
**To:** Lorraine [Redacted]  
**Subject:** Re: Approval Required: Jodi Abbott Expense Claim 13904

I have reviewed and approve the expense report.

Al Skoreyko

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**From:** Lorraine [Redacted] <Lorraine [Redacted]@NorQuest.ca>  
**Sent:** Wednesday, June 21, 2017 9:50:03 AM  
**To:** Al Skoreyko [Redacted]  
**Subject:** Approval Required: Jodi Abbott Expense Claim 13904

Good morning Al,

Please see attached expense report 13904 for Jodi Abbott in the amount of \$491.66 requiring your approval. Jodi is attending various meeting in Calgary tomorrow.

Thanks for your consideration.

Lorraine [Redacted]



**Invoice**

NORQUEST COLLEGE NORQUEST COLLEGE 10215 106 STREET NW EDMONTON AB T5J 1L6	Trip #:	Remove
	Booking Date:	20 Jun 17
	Client:	Removed in
	Agent:	BARE Remove
File Locator:		Remove

**PASSENGERS:** JODI ABBOTT

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket Remove in accordance with	379.00	22.66	\$0.00	74.25	0.00	475.91 CAD
BSP SERVICE FEES	15.00	0.75	\$0.00	0.00	0.00	15.75 CAD
<b>Total:</b>	<b>394.00</b>	<b>23.41</b>	<b>0.00</b>	<b>74.25</b>	<b>0.00</b>	<b>491.66 CAD</b>

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	Remove	06/20/2017		Remove in accordance	15.75 CAD
	d in	06/20/2017			475.91 CAD
<b>Total Payment:</b>					<b>491.66 CAD</b>

**Balance Due CAD Currency 0.00 CAD**

Total GST 23.41 Total HST \$0.00

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
 \*\*\*\*\* AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 \*\*\*\*\* PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\*\*  
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY

GOVERNMENT CENTRE  
 MAIN FLOOR, 9929- 108TH ST, EDMONTON, AB T5K1G8  
 Tél.: 780 425 8611  
 GST REG# 88510191

NORQUEST COLLEGE  
NORQUEST COLLEGE  
10215 106 STREET NW  
EDMONTON AB  
T5J 1L6

Trip #: **Removed**  
Booking Date: 20 Jun 17  
Client: **Removed**  
Agent: BARB **Removed**

File Locator: **Removed**

### MY ITINERARY

Passengers	Citizenship	Required Travel Documents
JODI ABBOTT	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: JODI ABBOTT  
Booking Date: 06/19/2017  
File Locator/Ticket #: **Removed**

Airline	Flight	From	Terminal	To	Class	Seat	Stops
AIR CANADA	<b>Removed in</b>	EDMONTON INTL 06/22/2017 7:40AM		CALGARY INTL 06/22/2017 8:37AM	V		
AIR CANADA	<b>Removed in</b>	CALGARY INTL 06/22/2017 5:05PM		EDMONTON INTL 06/22/2017 5:55PM	Q		

Employee ID / Name Removed / Jodi Abbott	Comment
Sheet ID 0000013851	
Business Purpose NorQuest Expense Claim	



Date	Expense Type	Description	Account	Fund	DeptID	Location	Analysis	Project	Amount
2017/06/12	HOST	Hosting Recognition Dinner for 1000 Women Advisory Committee	6003	10	89310	999	DNP1079		282.11

I certify that the information provided is an accurate record of expenses incurred by me.  
I certify that these expenditures were incurred on college business, have not been previously paid, and comply with college policy.

*Jodi Abbott*  
Employee Signature

*June 14/17*  
Date

*[Signature]*  
Approved By

*June 14, 2017*  
Date

*Kevin Fitzgerald*  
Print Name

Total Expenses:	282.110	CAD
Less Vendor Credits:	-0.000	
Less Cash Advance:	0.000	
Amount Due Employee:	282.110	
Amount Due Vendor:	0.000	

electronic approval attached June 14, 2017

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Carla Madra, Chair, Finance & Audit  
\* Board Chair attended event.

Lorraine [Redacted]

**From:** Carla Madra [Redacted]  
**Sent:** Wednesday, June 14, 2017 2:19 PM  
**To:** Lorraine [Redacted]  
**Subject:** RE: Approval Required: Jodi Abbott Expense Report 13851

I approve the attached for #282.11

CM

--  
Carla Madra [Redacted in accordance with FOIP]

Ernst & Young LLP  
Direct: [Redacted in accordance with FOIP]

\*Services provided through Carla Madra Professional Corporation

-----Original Message-----

**From:** Lorraine [Redacted] [mailto:Lorraine.[Redacted]@NorQuest.ca]  
**Sent:** Wednesday, June 14, 2017 12:03 PM  
**To:** Carla Madra [Redacted in accordance with FOIP]  
**Subject:** Approval Required: Jodi Abbott Expense Report 13851

Hi Carla,

Please see attached expense report 13851 in the amount of \$282.11 requiring your approval as the Board Chair attended the event.

Thank you.

Lorraine [Redacted]  
Executive Assistant to  
Dr. Jodi L. Abbott, President & CEO | NorQuest College [Redacted in accordance with FOIP]

10215 - 108 Street NW | Room A821  
Edmonton, Alberta, Canada T5J 1L6  
www.norquest.ca

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#154 EDMONTON NW

12450 149th Street  
Edmonton, Alberta

T5V-1G9  
MEMBER Removed in

21836	TENDERLOIN	31.77
21836	TENDERLOIN	28.95
21836	TENDERLOIN	30.45
21836	TENDERLOIN	37.97
190903	BAGUETTES	4.49
190903	BAGUETTES	4.49
21836	TENDERLOIN	27.63
22756	B/S BREASTS	23.77
203444	KS PECANS	19.99
22756	B/S BREASTS	23.55
20994	CAMBOZOLA	10.59
168035	SMOKED CHDDR	9.99
436036	OKA ARTISAN	11.99
16103	BOURSIN	7.99
4174	DIVAS CRISPS	8.49

	TOTAL	<span style="background-color: black; color: black;">282.11</span>
VF	Interac	282.11

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 \*\*\*\*\*Remov  
 ACCT: CHEQUING  
 REFERENCE#: 66258676-0010015240 C  
 AUTH#: 003116 06/12/17 11:01:07  
 Invoice#: 07886

COSTCO # 154  
12450 149th Street  
Edmonton, Alberta T5V-1G9

PURCHASE - INTERAC  
INTERAC  
A0000002771010  
8080008000 6800  
00 APPROVED - THANK YOU 001  
AMOUNT: \$282.11

0154 005 0000000814 0013

\*\*\* CARDHOLDER COPY \*\*\*

CHANGE .00

TOTAL NUMBER OF ITEMS SOLD = 15  
CASHIER: BRAEANNE RE REG# 5  
20170612 11:01 0154 05 0013 814

GST/HST #121476329

Thank You!  
GST #121476329RT