


COPY





# Board Member Expense Form

Name: Carla Madra	
Signature: 	Date: Dec 12/18

Expense Details						
Date:	Type of Expense:	Account:	Description:	Subtotal:	GST:	Total:
Nov 10, 2018	Travel	6000	WOBI - Taxi Airport to Hotel			105.16
Nov 13, 2018	Meal	6000	WOBI - Dinner			69.33
Nov 14, 2018	Meal	6000	WOBI - Breakfast			6.93
Nov 14, 2018	Meal	6000	WOBI - Lunch			19.97
Nov 15, 2018	Meal	6000	WOBI - Breakfast per diem			9.20
Nov 15, 2018	Meal	6000	WOBI - Lunch			23.40
Nov 15, 2018	Meal	6000	WOBI - Dinner			83.23
Nov 15, 2018	Travel	6000	WOBI - Taxi Fare			66.84
Nov 15, 2018	Travel	6000	WOBI - Accommodation Park Central Hotel			1701.73
Nov 16, 2018	Meal	6000	WOBI - Breakfast per diem			9.20
Nov 16, 2018	Travel	6000	WOBI - Baggage Fee			102.74
Nov 16, 2018	Meal	6000	WOBI - Lunch			41.09
Nov 16, 2018	Travel	6000	WOBI - Taxi Hotel to Airport			195.65
Nov 16, 2018	Travel	6000	WOBI - Airport Parking			35.12
				<b>Total Cost:</b>		<b>2469.59</b>

FOR OFFICE USE ONLY

Budget Details			
PO#	Fund	Dept ID	Location
11150	10	10000	999
Signing Authority Name & Title: Dr.  Ann Colbourne, Board Chair		Signature: 	Date: Dec. 13/18.

Additional Information:

1. As per the Travel and Business Policy, hosting expenses require identification of the date, purpose of the event, and the name of all people in attendance (use notes section below).
2. Detailed itemized receipts are required. Non-detailed credit card transaction receipts are not accepted as they do not provide details of the purchase.
3. Personal vehicle use is reimbursed at \$0.48/KM driven.
4. If project and analysis codes are required, please add them to the description line.

Notes
Canadian Dollars

Attendees				

0100 097-104-2012

Jessica [Removed]

**From:** Carla Madra [Removed in accordance with FOIP]  
**Sent:** November 16, 2018 3:26 PM  
**To:** Jessica [Removed]  
**Subject:** Fwd: Your Saturday evening trip with Uber

Please print

Sent from iPhone

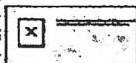
Begin forwarded message:

**From:** Don [Removed in accordance with FOIP]  
**Date:** November 10, 2018 at 11:48:50 PM EST  
**To:** Madra Carla [Removed in accordance with FOIP]  
**Subject:** Fwd: Your Saturday evening trip with Uber

Begin forwarded message:

**From:** "Uber Receipts" <uber.us@uber.com>  
**Date:** November 10, 2018 at 11:46:04 PM EST  
**To:** [Removed in accordance with FOIP]  
**Subject:** Your Saturday evening trip with Uber

To hotel from airport



Total: \$77.70  
Sat, Nov 10, 2018

\$105.16 Cdn

MAMASITA

20:16 D 11/13/18 #36  
TABLE 14 SHERRY GUESTS 4

1 LG GUAC	16.00	①
1 VEG VERACRUZ	22.00	①
1 STEAK FAJITA	28.00	
1 TORTILLA SOUP	8.00	①
<b>FOOD</b>	<b>74.00</b>	
1 R SANG. 1/2	25.00	
<b>Beverages</b>	<b>25.00</b>	
<b>TAX</b>	<b>8.82</b>	
<b>SubTotal</b>	<b>107.82</b>	

Total 107.82

Σ① = 58.77  
w/ tax + tip.

I  
A \*\*\*\*\*  
FOR DELIVERY = 69.33  
PLEASE CALL US AT  
212 265-0022  
852 8TH AVE. @ 51ST STREET  
New York - NY 10019  
FAX # 212 265-1741  
THANK YOU  
CALL AGAIN !  
\*\*\*\*\*  
X  
MA  
TO

S w o p t bla  
PREMIER CAFE  
856 7TH AVE  
NEW YORK N.Y. 10019

REG 11-14-2018(WED) 08:52  
C01 MC#01 07711 CT  
1 TAX ITEM T1 \$3.6  
1 TAX ITEM T1 \$0.7  
TA1 \$4.7  
TX1 \$0.4  
TL \$5.1  
CASH \$5.1  
6.93

# WHOLE FOODS MARKET

Columbus Circle CIR  
10 Columbus Circle  
New York City, NY 10023  
212-823-9600

HOT BAR  
1.35 lb @ \$9.99 /lb \$13.49 T  
Tare Weight 0.10 lb  
Subtotal: \$13.49  
Net Sales: \$13.49  
Tax 8.88% \$1.20  
Total: \$14.69  
Sold Items: 1  
Paid:  
American Express \$14.69  
11/14/2018 12:38:31  
MID:001899898 TID: 1  
212396

CREDIT CARD  
PURCHASE **19.97**

CARD #: XXXXXXXXX Remo  
Chip Card: AMERICAN EXPRESS  
Chip Card AID: A000000025010801  
ATC: 0288  
TC: EDEAA527736A1AB1  
TSI: F800 ARC: 809789  
INVOICE: 511200025  
Approval Code: 809789  
Entry Method: ISSU  
Mode: \$14.69

SALE AMOUNT APPROVED BY ISSUER

\*\*\*\*\*  
Save \$20 on your next visit when you sign-up for a free Amazon Prime trial at amazon.com/primesavings by November 22nd  
\*\*\*\*\*

Earn 5% Back at Whole Foods Market with the Amazon Prime Rewards Visa. Learn more at amazon.com/amazonvisa

\*\*\*\*\*  
HOW WAS YOUR SHOPPING EXPERIENCE?  
Go to: <http://www.wfm.com/feedback>  
ENTER FOR A CHANCE TO WIN A \$250 GIFT CARD  
\*\*\*\*\*

(1142460) 10160  
212 5466 11/14/2018 12:38 PM  


WORT  
LUNC H.

# WHOLE FOODS MARKET

Columbus Circle CIR  
10 Columbus Circle  
New York City, NY 10023  
212-823-9600

SMALL SOUP 8 OZ \$3.99 I  
TNB PROTEIN SPRFRT BAR \$2.49 F  
SALAD BAR  
0.94 lb @ \$9.99 /lb \$9.39 FT  
Tare Weight 0.10 lb  
Subtotal: \$15.87  
Net Sales: \$15.87  
Tax 8.88% \$1.19  
Total: \$17.06  
Sold Items: 3  
Paid:  
Cash \$18.00  
Change: -\$0.94

**\$23.80 cash**

\*\*\*\*\*  
Save \$20 on your next visit when you sign-up for a free Amazon Prime trial at amazon.com/primesavings by November 22nd  
\*\*\*\*\*

Earn 5% Back at Whole Foods Market with the Amazon Prime Rewards Visa. Learn more at amazon.com/amazonvisa

\*\*\*\*\*  
HOW WAS YOUR SHOPPING EXPERIENCE?  
Go to: <http://www.wfm.com/feedback>  
ENTER FOR A CHANCE TO WIN A \$250 GIFT CARD  
\*\*\*\*\*

(2106155) 10160  
209 504 11/15/2018 12:52 PM  
  
629010160209050411152018  
F57A5T55Z

Thanks for shopping at Whole Foods Market  
WholeFoodsMarket.com

# OLIO E PIÙ

TRATTORIA & ENOTECA

olio e piu  
3 Greenwich Ave  
New York, NY 10014  
(212) 243-6546

Server: Vitoria [REDACTED]  
11/15/18 8:55 PM

Check #85 Table 14

GLS Lambrusco	\$13.00
Caprese	\$23.00
Friarielli	\$11.00
Tagliatelle Bolognese	\$24.00
Sp. Carbonara	\$23.00
Linguine Vongole	\$26.00
Torta Di Oliva	\$11.00
Gelato	\$10.00

Subtotal	\$141.00
Tax	\$12.51
Total	\$153.51

$\Sigma @ =$   
48.00 + tax

+ tip = ~~17.00~~  
Suggested Tip: 61.32

18%: (Tip \$25.38 Total \$178.89)  
20%: (Tip \$28.20 Total \$181.71)  
22%: (Tip \$31.02 Total \$184.53)

= \$83.23  
Powered by Toast Cdn

x Cuel Cdn.  
C MADRA

Suggested Tip:  
18%: (Tip \$25.38 Total \$178.89)  
20%: (Tip \$28.20 Total \$181.71)  
22%: (Tip \$31.02 Total \$184.53)

Merchant Copy

PARK  
CENTRAL  
HOTEL NEW YORK

WOBI

11-16-18

Carla Madra

Removed in accordance  
with FOIP

Room No. : 0361  
Arrival : 11-11-18  
Departure : 11-16-18  
Page No. : 1 of 2  
Folio No. :  
Conf. No. : 3641365  
Cashier No. : Rem

INFORMATION INVOICE

A/R Number :  
Group Code : Removed in  
Company Name : WOBI

Date	Text	Charges USD	Credits USD
11-15-18	Central Market Dinner Food	11.50	
11-15-18	F&B Taxes	1.02	
11-15-18	Accommodation 5 X 269.00	1,345.00	
11-15-18	New York State Sales Tax 8.87%	119.35	
11-15-18	New York City Sales Tax 5.875%	79.00	
11-15-18	NYS Occupancy Tax-Javits Fee	7.50	
11-15-18	New York City Occupancy Tax	10.00	

1 night personal  
Expense amount = \$ 1258.70 USD  
= 1701.73  
Cdn

Thank you for visiting the Park Central Hotel New York!  
To show how much we loved having you as our guest, we would like to offer you a 10% discount off your future stay!  
Please visit [parkcentralny.reztrip.com](http://parkcentralny.reztrip.com) and enter PCFUTURESTAY under special rates and offer code.  
Terms and Conditions Apply.

870 Seventh Avenue at 56th Street \* New York, NY 10019 \* (212) 247-8000 \* Fax (212) 707-5557  
For Reservations Call Toll Free 800-346-1359  
[www.parkcentralny.com](http://www.parkcentralny.com)

Jessica [Removed]

**From:** Carla Madra [Removed in accordance with FOIP]  
**Sent:** November 16, 2018 3:25 PM  
**To:** Jessica [Removed]  
**Subject:** Fwd: Thanks for tipping! We've updated your Thursday evening trip receipt

Please print.

Sent from iPhone

Begin forwarded message:

**From:** Don [Removed in accordance with FOIP]  
**Date:** November 16, 2018 at 5:12:50 PM EST  
**To:** Madra Carla [Removed in accordance with FOIP]  
**Subject:** Fwd: Thanks for tipping! We've updated your Thursday evening trip receipt

Home from dinner.

Begin forwarded message:

**From:** "Uber Receipts" <[uber.us@uber.com](mailto:uber.us@uber.com)>  
**Date:** November 15, 2018 at 10:49:42 PM EST  
**To:** [Removed in accordance with FOIP]  
**Subject:** Thanks for tipping! We've updated your Thursday evening trip receipt



Total: \$49.25  
Thu, Nov 15, 2018

Total cash = \$126.84



\*\*\*\*\*

PASSENGER RECEIPT 1  
16NOV18 21000965  
JFK 4PR /NEH YORK JFK

0 REFUNDABLE ONLY WITH  
US RELATED FLIGHT CPN  
6 RETAIN THIS RECEIPT  
THROUGHOUT YOUR JOURNEY

MADRA/CARLA MRS  
\*\*NOT VALID FOR\*\*  
\*\*TRANSPORTATION\*\*

PSGR TICKET 8382141915442

FOR CONDITIONS OF  
CONTRACT - SEE  
PASSENGER TICKET AND  
BAGGAGE CHECK  
NOT VALID FOR TRAVEL

JFKYYC-HS  
01 OVERWEIGHT

FOFACK/

75.00

Bag Fee WOR I

USD

75.00  
NA  
NA  
NA  
75.00

FP AXXXXXXXXX Removed

0 838 2601155492 4  
\$102.74 cdn.

EATALY

La Pizza / La Pasta  
200 Fifth Avenue  
New York NY 10010  
(212)229-2560

DATE: 11/16/2018  
TABLE#: 317  
COVERS: 2 / PERSON: 1.1

Check # 183127 Srvr Dwania

2 Pizza Pasta Fest  
1 Ventura  
1 GL Cleto Chiarli Lambr  
1 Niasca Limonata

Food Sub-Total  
Beverage Sub-Total

~~18.00~~ SUB TOTAL  
23.80 tax (tp = SALES TAX)  
30.40

TOTAL 8

= \$4.09 cdn  
THANK YOU,  
Dwania

SUGGESTED GRATUITY  
18%: 13.82 / 20%: 15.36

\*Suggested gratuity is based  
subtotal amount for total of

Thank You For Dining With I

Customer Signature

Nov 16 2018 10:26 PM

TRANSACTION RECORD

Card Number : **Removed in**  
Account : AMEX  
Trans Type : PURCHASE  
Amount : \$131.83

Auth # : 504898  
Date : Nov16/18  
Time : 22:26:21  
Reference# : 10997

504898 Approved

-- IMPORTANT --

Retain This Copy For Your Records

\*\*\* Customer Copy \*\*\*

**Park & Jet  
Calgary**

Transaction No. 10997  
Ticket No. 171479

[Lane - 8]

In: 10:49 pm Nov05/18  
Out: 10:25 pm Nov16/18

1 Amount Charged \$125.55

GST \$6.28

-----  
BALANCE DUE \$131.83  
CREDIT CARD \$131.83  
CARD # **Removed in**

GST Number: 827469571RT0001

8.78/day  
WOBTL = 26.12  
EYBGF = 96.71

Jessica [Removed in accordance with]

**From:** Carla Madra [Removed in accordance with FOIP]  
**Sent:** November 16, 2018 3:11 PM  
**To:** Jessica [Removed]  
**Subject:** Fwd: Thanks for tipping! We've updated your Friday afternoon trip receipt

Please print for me.

CM

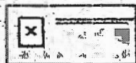
Sent from iPhone

Begin forwarded message:

**From:** Don [Removed in accordance with FOIP]  
**Date:** November 16, 2018 at 4:28:13 PM EST  
**To:** Madra Carla [Removed in accordance with FOIP]  
**Subject:** Fwd: Thanks for tipping! We've updated your Friday afternoon trip receipt

Begin forwarded message:

**From:** "Uber Receipts" <uber.us@uber.com>  
**Date:** November 16, 2018 at 3:51:47 PM EST  
**To:** [Removed in accordance with FOIP]  
**Subject:** Thanks for tipping! We've updated your Friday afternoon trip receipt



Total: \$144.14

\$195.65

Can