

Board of Governors

Meeting agenda


Date Monday, May 27, 2024

Time 3:00-6:30 p.m.

Location Innovation Studio, 5th Floor CELT | 10215 108 St NW Edmonton, AB T5J 1L6

[Join on Teams](#)

The PDF version of this agenda is equipped with links. Click on the agenda topic that has a checkmark (✓) under the attachment column to be directed to the corresponding material inside the package.

Time		Agenda Item	Action	Lead
1.0 OPENING				
3:00-3:15 p.m. (15 min.)		1.1 Quorum	Confirmation	R. Heron
		1.2 Call to order	Declaration	
		1.3 Land acknowledgment	Declaration	
		1.4 Conflict of Interest	Declaration	
		1.5 Confidentiality	Declaration	
		1.6 Chair's opening comments	Discussion	
		1.7 Purpose Story: President's Medal Recipient	Discussion	C. Campbell
	✓	1.8 Approval of Consent Agenda – May 27, 2024	Approval	
		1.9 Approval of Agenda – May 27, 2024	Approval	
2.0 CONSENT AGENDA				
3:15-3:25 p.m. (10 min.)	✓	A. Minutes – March 7, 2024	Approval	R. Heron
	✓	B. Related Party Disclosures	Information	
	✓	C. Updated Mandate & Roles Document	Approval	
	✓	D. Finance & Audit Committee report	Information	
	✓	a. Committee Work Plan	Information	
	✓	E. Financial Report & Forecast	Information	
	✓	F. Governance Committee report	Information	
	✓	a. Board Attendance Record	Information	
	✓	b. Board Discussion & Education Schedule	Information	
	✓	c. Committee Work Plan	Information	
	✓	G. Dissolution of Community Engagement Committee	Approval	
	✓	H. Updated Board Policies 1, 2, 3, 4, 5	Approval	
	✓	I. Human Resources Committee Report	Information	
✓	a. Committee Work Plan	Information		

Board of Governors

Meeting agenda


Date Monday, May 27, 2024

Time 3:00-6:30 p.m.

Location Innovation Studio, 5th Floor CELT | 10215 108 St NW Edmonton, AB T5J 1L6

[Join on Teams](#)

The PDF version of this agenda is equipped with links. Click on the agenda topic that has a checkmark (✓) under the attachment column to be directed to the corresponding material inside the package.

Time		Agenda Item	Action	Lead
3.0 STRATEGY, CULTURE, EDUCATION AND DECISIONS				
3:25-3:55 p.m. (30 min.)	✓	3.1 President & CEO Report	Discussion	C. Campbell
3:55-4:50 p.m. (55 min.)	✓	3.2 TRCCC Decision & Next Steps (In-camera with Board, Executive Team and invited guests only) Video of the presentation can be downloaded from the portal here.	Approval	C. Campbell J. Nelson
4:50-5:05 p.m. (15 min.)		Refreshment Break		
5:05-5:20 p.m. (15 min.)	✓	3.3 Jasper Ave Tower Lease (In-camera with Board, Executive Team and invited guests only)	Approval	J. Matthew T. Morton
4.0 COMMITTEE BUSINESS & MEETING DEBRIEF				
5:20-5:55 p.m. (35 min.)	✓	4.1 Finance and Audit		C. Lavin J. Matthew
	✓	A. Operating & Capital Budget	Approval	
	✓	B. Investment Management Agreement	Approval	
	✓	C. Strategic Risk Report	Discussion	
5:55-6:05 p.m. (10 min.)	✓	4.2 Governance A. August 2024 Board Retreat	Discussion	J. Cleall
6:05-6:10 p.m. (5 min.)		4.3 Meeting Debrief 1. What worked well for you in this meeting? 2. What was missing for you in the information or discussion? 3. What should we consider for future meetings?	Discussion	R. Heron

Board of Governors Meeting agenda


Date Monday, May 27, 2024

Time 3:00-6:30 p.m.

Location Innovation Studio, 5th Floor CELT | 10215 108 St NW Edmonton, AB T5J 1L6

[Join on Teams](#)

The PDF version of this agenda is equipped with links. Click on the agenda topic that has a checkmark (✓) under the attachment column to be directed to the corresponding material inside the package.

Time	 Agenda Item	Action	Lead
5. IN-CAMERA SESSIONS			
<u>Public</u> Board members only: Link to in-camera documents			
6:10-6:20 p.m. (10 min.)	5.1 In-camera session with President & CEO		R. Heron
	A. Bargaining Mandate	Approval	S. James
6:20-6:30 p.m. (10 min.)	5.2 In-camera session without President & CEO		R. Heron
	B. President & CEO employment contract renewal	Approval	S. James
6.0 CLOSING			
6:30 p.m.	6.1 Adjournment	Confirmation	R. Heron
Next Board Meeting: Wednesday, August 21, 2024 at the Annual Retreat			

Board of Governors

Meeting agenda

Date Monday, May 27, 2024

Time 3:00-6:30 p.m.

Location Innovation Studio, 5th Floor CELT | 10215 108 St NW Edmonton, AB T5J 1L6

[Join on Teams](#)

Meeting Attendees

Board

1. Rob Heron, Board Chair
2. Tina Naqvi-Rota, Vice Chair
3. Ama Dogbefou, Student member
4. Ashley Snape, Public Member
5. Brad Pickering, TRCCC Co-Chair
6. Chris Lavin, FAC Chair
7. Dan Hugo, Public member
8. Jennifer Cleall, Governance Chair
9. Jenny Adams, CEC Chair
10. June Parham, Academic member
11. Joette Decore, Public Member
12. Lawrence Andrews, Student member
13. Megan Schwann, Public Member
14. Supriya James, Public Member

Executive

15. Carolyn Campbell, President and CEO
16. Brad Arkison, VP, Enrolment & Communications
17. Jackie Nelson, VP, External Relations
18. Jill Matthew, VP, Administration & CFO
19. Norma Schneider, VP, Academic
20. Shauna Yohemas, VP, People, Culture & Equity
21. David Middagh, Chief of Staff & Director of Strategy

NorQuest Guests

- Kemi Bankole, President's Medal Recipient
- Trevor Morton, Director, Facilities
- Matthew Orlando, Manager, Planning & Projects

Support

- Caylyn Wolansky, Executive Advisor
- Erica Nordquist, Executive Associate
- Patricia Courage, Executive Associate
- Veronica Duarte, Board Coordinator