





Customer Care: 1.800.283.7476, option 3 (U.S.)  
+1.703.548.3440, option 3 (International)  
Monday - Friday, 8 a.m. - 8 p.m. ET  
[shrm@shrm.org](mailto:shrm@shrm.org)

**CASH SALE NO. CS413603** **7/31/2019**

<b>BILL TO</b>	<b>PAYMENT METHOD</b>
Mrs. Laurel D. Evans Sr. 10215 108 St 3-031 Edmonton AB T5J 1L6 Canada	CC - Visa (SHRM) <span style="background-color: black; color: black;">XXXXXXXXXX</span>

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL	TAX
1	Conference Registration	\$1,195.00	\$1,195.00	\$0.00

	SUBTOTAL	\$1,195.00
		AMOUNT DUE
		\$0.00



**Book Early and Save!**

Your Reservation

Confirmation Number:

Laurel Evans [REDACTED]

Dates Of Stay:

Aug 27, 2019 - Aug 28, 2019

*Retreat*

▼ Standard One King - 1 room \$ 116.00

📅 1 night 👤 1 adult

Subtotal \$ 116.00

Taxes and Fees \$ 15.50

**Total \$ 131.50**

Cancellation Policy:

100% payment is due at time of booking. This rate is non-refundable and non-transferable.  
See [Terms & Conditions](#) and [Privacy Policy](#).

Guest Information

Laurel Evans

laurel.evans@norquest.ca

[REDACTED]

CANADA

Payment Method

Visa ending in [REDACTED]

AB, CA

<b>Employee ID / Name</b> [REDACTED] / Laurel Evans	<b>Comment</b> 1.14th annual Compensation & Economic Update - Edmonton
<b>Sheet ID</b> 0000020437	
<b>Business Purpose</b> NorQuest Corporate Visa card	



Date	Expense Type	Description	Account	Fund	DeptID	Location	Analysis	Project	Amount
2019/09/06	PDCONF	14th Annual Compensation & Economic Update	6900	10	13100	999			68.25

I certify that the information provided is an accurate record of expenses incurred by me.  
I certify that these expenditures were incurred on college business, have not been previously paid, and comply with college policy.

*Laurel Evans*  
Employee Signature \_\_\_\_\_ Date Sept. 24 2019

*Jodi Abbott*  
Approved by \_\_\_\_\_ Date Sept 26, 2019

*Jodi Abbott - Jill Matthew as acting*  
Print Name \_\_\_\_\_  
*see attached.*

Total Expenses:	68.250	CAD
Less Vendor Credits:	-0.000	
Less Cash Advance:	0.000	
Amount Due Employee:	0.000	
Amount Due Vendor:	68.250	

APPROVED OCT 0 1 2019

## Diane Preston

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**From:** Laurel Evans  
**Sent:** Tuesday, September 17, 2019 5:30 PM  
**To:** Diane [REDACTED]  
**Subject:** FW: Thank you for registering to 14th Annual Compensation & Economic Update (Edmonton)

For my mtg folder. I have added this into my calendar.

Could I ask that you after registering for events for me, pop it into my calendar also? Many thanks

*Warm Regards,*

*Laurel D. Evans  
Vice President People  
NorQuest College*

**From:** The Wynford Group <wynford@wynfordgroup.com>  
**Sent:** Friday, September 6, 2019 11:25 AM  
**To:** Laurel Evans <Laurel.Evans@NorQuest.ca>  
**Subject:** Thank you for registering to 14th Annual Compensation & Economic Update (Edmonton)

Dear Laurel Evans,

Your registration for the 14th Annual Compensation & Economic Update (Edmonton) has been successfully processed. Here is a summary of the event details below:

Date: Wednesday, October 23, 2019  
Location: Alberta Innovates  
Address: 250 Karl Clark Rd., Edmonton  
City: Edmonton, AB  
Registration: 7:30am - 8:00am  
Speakers: 8:00am - 10:30am

Cost (CPHR Members): \$65+GST/Person  
Cost (Non-Members): \$80+GST/Person

Number of People in Your Party: 1

Laurel Evans\*

Person(s) with an asterisk(\*) beside their names are CPHR members.

Please note that all cancellations must be made prior to 12:00 PM Friday, October 18, 2019 for a full refund.

A second email notification will be sent when the payment is processed with a transaction authorization number.

For any questions, concerns or cancellations, please contact The Wynford Group via email at