

<b>Employee ID / Name</b> Remove / Alan Skoreyko	<b>Comment</b>
<b>Sheet ID</b> 0000014434	
<b>Business Purpose</b> NorQuest Expense Claim	



Date	Expense Type	Description	Account	Fund	DeptID	Location	Analysis	Project	Amount
2017/09/11	PDAIR	Return Flight - WOBI Conference	6900	10	10000	999			1,452.42

I certify that the information provided is an accurate record of expenses incurred by me.  
I certify that these expenditures were incurred on college business, have not been previously paid, and comply with college policy.

*Alan Skoreyko*                      Sept 15/17  
Employee Signature                      Date

*Carla Madra*                      Sept 15/17  
Approved by                      Date

Carla Madra  
Print Name

Total Expenses:	1452.420	CAD
Less Vendor Credits:	-0.000	
Less Cash Advance:	0.000	
Amount Due Employee:	1452.420	
Amount Due Vendor:	0.000	

# EDMONTON Travel

Standard Life Centre 10405 - Jasper Avenue  
Edmonton, Alberta, Canada T5J 3N4  
T: (780) 426-3874 F: (780) 425-8441

SALES PERSON: [REMOVED] ITINERARY/INVOICE NO. [REMOVED]  
CUSTOMER NBR: [REMOVED]

DATE: 11 SEP 17  
PAGE: 01

TO: ALAN SKOREYKO  
[REMOVED]

## ITINERARY/INVOICE

Please forward payment of this invoice within 15 days.

FOR: SKOREYKO/ALAN MICHAEL HENRY MR

13 NOV 17 - MONDAY

AIR WESTJET FLT: [REMOVED] PREMIUM ECONOMY  
LV EDMONTON INTL AB [REMOVED] EQP: BOEING 737  
AR TORONTO ON [REMOVED] 03HR 40MIN  
ARRIVE: TERMINAL 3 [REMOVED] NON-STOP  
SKOREYKO/ALAN M SEAT [REMOVED] WS-532386853 REF: [REMOVED]

AIR WESTJET FLT: [REMOVED] PREMIUM ECONOMY  
LV TORONTO ON [REMOVED] 235F EQP: BOEING 737-700 WI  
DEPART: TERMINAL 3 [REMOVED] 01HR 30MIN  
AR NEW YORK LGA [REMOVED] NON-STOP  
ARRIVE: TERMINAL D [REMOVED] REF: [REMOVED]  
SKOREYKO/ALAN M SEAT [REMOVED] WS [REMOVED]

18 NOV 17 - SATURDAY

AIR WESTJET FLT: [REMOVED] PREMIUM ECONOMY  
LV NEW YORK LGA [REMOVED] 1155A EQP: BOEING 737-700 WI  
DEPART: TERMINAL D [REMOVED] 01HR 40MIN  
AR TORONTO ON [REMOVED] NON-STOP  
ARRIVE: TERMINAL 3 [REMOVED] REF: [REMOVED]  
SKOREYKO/ALAN M SEAT [REMOVED] [REMOVED]

AIR WESTJET FLT: [REMOVED] PREMIUM ECONOMY  
LV TORONTO ON [REMOVED] 400F EQP: BOEING 737-700 WI  
DEPART: TERMINAL 3 [REMOVED] 04HR 14MIN  
AR EDMONTON INTL AB [REMOVED] NON-STOP  
REF: [REMOVED]  
SKOREYKO/ALAN M SEAT [REMOVED] [REMOVED]

OTHER EDMONTON INTL AF [REMOVED]  
RESERVATIONS AND TICKETING PROCESSING FEE - 65.00  
PROCESSING FEE

BILLED TO [REMOVED] 65.00\*  
3.25 G.S.T./H.S.T. 3.25\*

AIR TICKET [REMOVED]  
ELEC TKT [REMOVED]

SKOREYKO ALAN [REMOVED]  
BILLED TO [REMOVED] 1,321.20\*  
62.89 G.S.T./H.S.T. 62.89\*

CONTINUED ON PAGE 2

SALES PERSON: [REDACTED] ITINERARY/INVOICE NO. [REDACTED]  
CUSTOMER NBR: [REDACTED]

DATE: 11 SEP 17  
PAGE: 02

TO: ALAN SKOREYKO

[REDACTED]  
FOIP

## ITINERARY/INVOICE

Please forward payment of this invoice  
within 15 days.

FOR: SKOREYKO/ALAN [REDACTED]  
[REDACTED]

18 NOV 17 - SATURDAY

SUB TOTAL	1,386.28
TOTAL G.S.T./H.S.T.	66.14
NET CG BILLING	1,452.42*
-----	
TOTAL AMOUNT DUE	0.00

RECOMMENDED CHECK-IN TIME FOR TRANSBORDER FLIGHTS  
IS 2 HOURS PRIOR TO DEPARTURE.

\*

ONLINE CHECK-IN IS AVAILABLE 24 HOURS PRIOR TO  
DEPARTURE ON YOUR AIRLINES WEBSITE.

\*

A VALID CANADIAN PASSPORT IS REQUIRED. MANY COUNTRIES  
REQUIRE PASSPORT VALIDITY FOR 6 MONTHS AFTER YOUR  
DATE OF RETURN. PLEASE ASK FOR DETAILS.

NON-CANADIAN CITIZENS SHOULD VERIFY DOCUMENTATION  
REQUIREMENTS DIRECTLY WITH THE CONSULATE OF THE  
DESTINATION COUNTRY.

\*

YOUR AIRLINE TICKET IS NON-REFUNDABLE. CHANGES AND  
CANCELLATIONS WILL RESULT IN PENALTIES AND/OR  
POSSIBLE UPGRADE IN FARE.

\*

NO CHANGES/CANCELLATIONS ALLOWED LESS THAN 3 HOURS  
PRIOR TO DEPARTURE.


\*

YOUR FREQUENT FLYER NUMBER HAS BEEN APPLIED.

\*

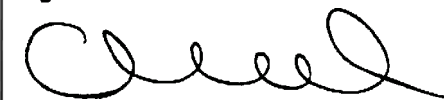
HAVE A GREAT TRIP TO NEW YORK ALAN  
THANK YOU, KRISTIN

# Board Member Expense Form

Name:	Alan Skoreyko	
Signature:		Date: <i>Sept 15/17</i>

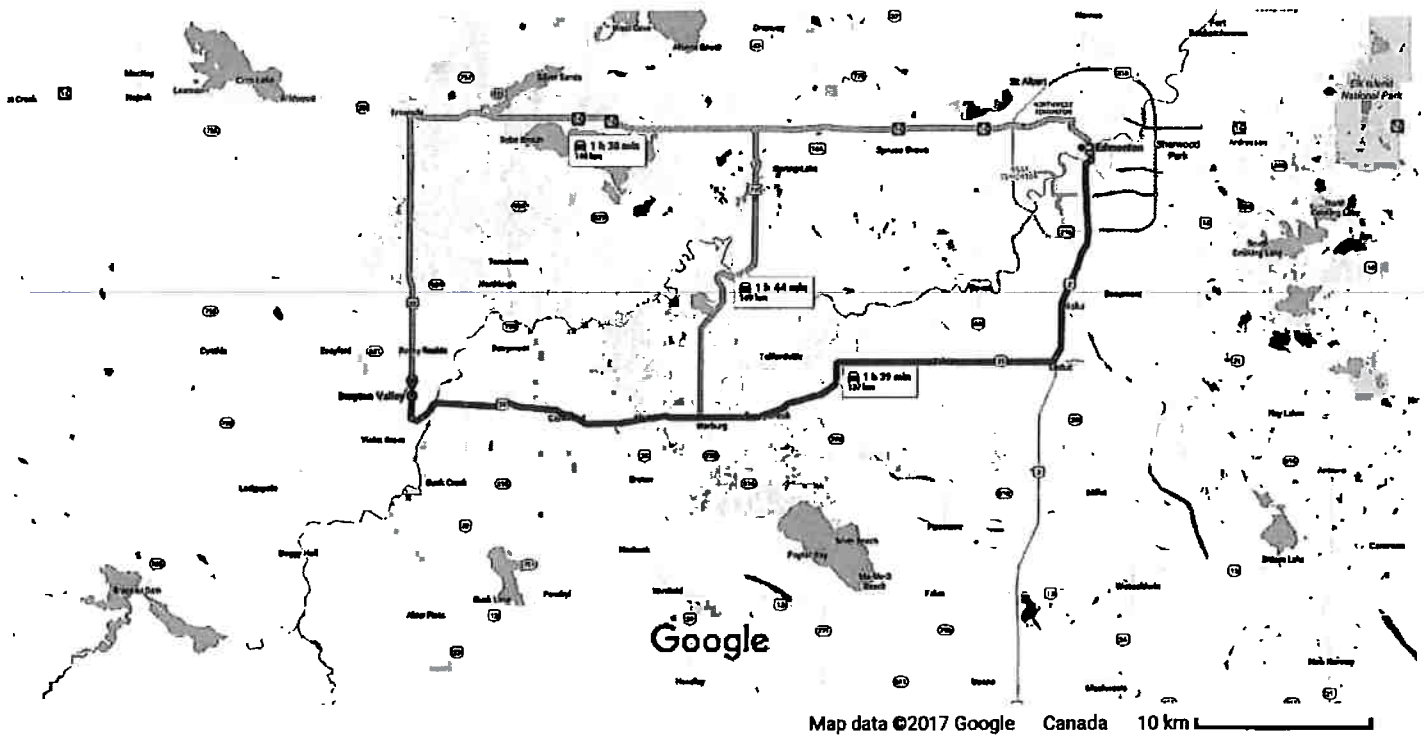
Expense Details						
Date:	Type of Expense:	Account:	Description:	Subtotal:	GST:	Total:
Aug 28-30 2017	Mileage	6000	Annual Board Retreat - Mileage Edmonton to Drayton Valley return, 274 km @ .48/km = 131.52			131.52 /
Aug 29, 2017	Hosting	6003	Annual Board Retreat Dinner			850.80 ✓
<b>Total Cost:</b>						<b>982.32</b>

**FOR OFFICE USE ONLY**

Budget Details			
PO#	Fund	Dept ID	Location
<b>11153</b>	10	10000	999
Signing Authority Name & Title: <b>Carla Madra, Finance &amp; Audit Committee Chair</b>		Signature: 	Date: <i>Sept 15/17</i>

# Edmonton, Alberta to Drayton Valley, Alberta

Drive 137 km, 1 h 39 min



via AB-16 and AB-22

Fastest route, the usual traffic

1 h 38 min

146 km



via AB-39 W

1 h 39 min

137 km



via AB-16 and AB-770 S

1 h 44 min

149 km

MR. MIKES DRAYTON VALLEY  
2248 50ST  
DRAYTON AB

# MR MIKES

## Steakhouse Casual

\*\*\*\*\*  
CHECK # 63019 DATE 8/29/17  
TABLE # 74 TIME 8:42PM  
\*\*\*\*\* - DUPLICATE CHECK \*\*\*\*\*

CARD \*\*\*\*\*  
CARD TYPE  
DATE 2017/08/29  
TIME 0847 20:43:53  
SERVR ID  
CHECK # 63019  
TABLE # 74 RESTAURANT  
RECEIPT NUMBER  
C82043408-001-489-011-0

-- RESTAURANT : [REDACTED] --

PURCHASE  
AMOUNT \$721.02  
TIP \$129.78  
TOTAL

**\$850.80**

### AMERICAN EXPRESS

[REDACTED]  
FD6F7DC0D6525055  
0020008000-E800  
77404F6507AEBDCF  
0020008000-F800

## APPROVED

AUTH# 808001 00-025  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

ITEMS ORDERED	AMOUNT
1 CASCADIA SALAD	11.99
1 1/2 CAESAR SALAD	6.99
1 1/2 GARDEN SALAD	5.99
1 TOM BRUSCH-APPY	7.99
1 SIRLOIN LOBST MAC	31.99
1 SALAD LOB AVOC	18.99
2 8oz SIRLOIN	53.98
2 6oz SIRLOIN	47.98
2 FI ANTALE SALAD	39.98
3 12oz RIBEYE	104.97
1 SMGLR COVE SRLN	30.99
3 FILET MIGNON	104.97
4 BUGABOO RIBS	103.96
1 CHINA STRFRY	17.99
1 NEW YORK	31.99
1 MAC N CHEESE	13.99
1 Add Sour Crm	0.50
1 Sub Yam Fries	3.29
1 Add Garlic Toast	2.99
1 Add Sliced Mushrms	2.99
2 Add Gravy	5.98
1 Sub Caesar	2.49
3 Sub Garden Salad	0.00
1 Add MC Lobster	4.99
1 sc - lodge chips	0.00
6 POP-RESTRNT	21.54
3 H2O	0.00
2 POP	7.18

\*\*\*\*\*

SUBTOTAL 686.69  
GST 34.33

TOTAL DUE 721.02