Employee ID / Name Removed Norma Schneider	Comment	
0000015077		
Business Purpose		
NorQuest Corporate Visa card		



Date	Expense Type	Description							
2017/11/06	OTHER		Account	Fund	DeptID	Location	Analysis	Project	Amount
		Marlin Travel Mgmt Fee	6000	10	20000	999			31.50
2017/11/06	AIRTRAV	Seat selection fee	6000	10	20000	. 999			
2017/11/06	AIRTRAV	KPU - Kwantlen Polytechnic University							21.00
		- Interest of the state of the	6000	10	20000	999			314.70

I certify that these experience and comp	enditures were incurred on college business, have not beenly with college policy.
Employee Signature	Now ref 17
Approved by	Mou as 17
Jodi Abboti	Z Date

, , , , , , , , , , , , , , , , , , , ,		
Total Expenses:	367.200	CND
Less Vendor Credits:	-0.000	
Less Cash Advance:	0.000	
Amount Due Employee:	0.000	
Ambunt Due Vendor:	367.200	

NORQUEST COLLEGE NORQUEST COLLEGE 10215 106 STREET NW **EDMONTON AB** T5J 1L6

153278 Trip #: Booking Date:

Client: Agent:



File Locator:

MY ITINERARY

Passengers

Citizenship

Required Travel Documents

NORMA SCHNEIDER

Not Specified

Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

SEATS Description:

Passengers: NORMA SCHNEIDER

From: To:

EDMONTON INTL VANCOUVER INTL

Departing on: Returning on: 04 Dec 17 05 Dec 17

Booking Date: File Locator/Ticket #:



AIR

Passengers:	NORMA SCHNEIDER			Booking Date: File Locator/Ticket #:	06 Nov 17 Removed
Airline	Flight	From	Terminal	То	Class/Seat Stops
WESTJET	00141	EDMONTON INTL 04 Dec 17 5:15PM		VANCOUVER INTL 04 Dec 17 5:54PM	D/
WESTJET	00186	VANCOUVER INTL 05 Dec 17 7:00PM	*****	EDMONTON INTL 05 Dec 17 9:29PM	D/



invoice

NORQUEST COLLEGE NORQUEST COLLEGE 10215 106 STREET NW EDMONTON AB T5J 1L6 Trip #: Booking Date: Client: Agent:

153278 13 Nov 17

File Locator:

Removed in accordance with FOIP

PASSENGERS: NORMA SCHNEIDER

REFERENCE/ DESCRIPTION		FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
WESTJET Ticket # 5796457614		211.46	14.99	\$0.00	88.25	0.00	314.70 CAD
BSP SERVICE FEES Ticket # 0089693399	•••••	30.00	1.50	\$0.00	0.00	0.00	31.50 CAD
WESTJET Ticket # 2903057221	•••••	20.00	1.00	\$0.00	0.00	0.00	21.00 CAD
	Total:	261.46	17.49	0.00	88.25	0.00	367.20 CAD

PA	И	F	N	T:	ş

Invoice #	Payment Date	Card Holder	Form of Payment		Amount
Remov	11/13/2017	N SCHNEIDER	Removed in		21.00 CAD
ed in	11/06/2017		accordance	ľ	31.50 CAD
accord	11/06/2017		with FOIP		314.70 CAD
			- Marie and Association	Total Payment:	367.20 CAD

Balance Due CAD Currency 0.00 CAD

Total GST

17.49

Total HST

\$0.00

NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY

marlin travel My Trip MON, DEC 04, 2017 - Edmonton (YEG) to Vancouver (YVR) - Confirmed © DEPART WestJet (WS) 141 ARRIVE NON STOP 5:15₩ 5:54₩ Confirmation Number: **PASSENGERS** eTicket Number Name Special Services SCHNEIDER, NORMA Class Of Service: Economy AIRPORT INFO Edmonton Intl Arpt (YEG) Edmonton, AB, CA Vancouver Intl Arpt (YVR) Vancouver, BC, CA Terminal M **FLIGHT INFO** Boeing 737-700 TUE, DEC 05, 2017 - Vancouver (YVR) to Edmonton (YEG) - Confirmed WestJet (WS) 186 ARRIVE NON - 7:00‰ 9:29‰ Confirmation Number **PASSENGERS** eTicket Number Name Special Services SCHNEIDER, NORMA Class Of Service: Economy **AIRPORT INFO** Vancouver Intl Arpt (YVR) Vancouver, BC, CA Edmonton Intl Arpt (YEG) Edmonton, AB, CA FLIGHT INFO Boeing 737-700 TUE, MAY 01, 2018 - Vancouver (YVR) (E) Other

PASSENGERS SCHNEIDER, NORMA

INFO 1 Person

Management Fee 9540089693399 due30.00

MON, OCT 01, 2018 - Edmonton Intl Arpt (YEG)

⊕ Tour

PASSENGERS SCHNEIDER, NORMA

1 Person
Extended Pnr Date for Martin Travel Internal Use Only

Agent Comments
AR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRIMM 11506 UNDERWARTTEN BY MANULIFE FINANCIAL

AFTER HOURS EMERGENCY HELP DESK
WITHIN CANADA OR UNITED STATES CALL ... 1 888 342 3292
OUTSIDE OF TOLL FREE AREA CALL COLLECT... 303 801 2147
PLEASE QUOTE ACCESS CODE 2ECO

***PLEASE REVIEW YOUR ITINERARY FOR ACCURACY** PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES, DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY

Help

Traveler

Passenger Name: SCHNEIDER, NORMA e-Ticket Number:

Reservation Number:

Ticket Issue Date: November 06, 2017

Tour Code: QQD32

Agency Details

Agency information:

MARLIN TRAVEL

9929 - 108Th.Street Government Centre Edmonton, AB T5K 1G8

Canada

Agency Phone:

780 425-8611 MARLIN TRAVEL

BARR

marlin travel

Flight - WestJet (WS) - 141 - December 04, 2017

Confirmation Number:

Status: Confirmed Fare Basis: DA21K

Depart:

Edmonton Intl Arpt (YEG)

Vancouver Intl Arpt (YVR)

Class Of Service: Economy

Edmonton 5:15 PM

Vancouver

Arrive:

Terminal M 5:54 PM

Not Valid Before: December 04, 2017 Not Valid After: December 04, 2017

Carry-On:

1 Piece Plan

Bag 1 - NO FEE CARRYON HAND BAGGAGE ALLOWANCE

Baggage Allowance:

O Piece Plan

Bag 1 - 25.00 CAD UPTO50LB/23KG AND UPTO62LI/158LCM Bag 2 - 35.00 CAD UPTO50LB/23KG AND UPTO62LI/158LCM

Applies to: YEA - YVR

Flight - Westlet (WS) - 186 - December 05, 2017

Confirmation Number:

Status: Confirmed Fare Basis: DA21UK

Economy

Class Of Service:

Depart:

Vancouver Intl Arpt (YVR)

Vancouver

Edmonton Intl Arpt (YEG)

Arrive: Edmonton

Terminal M 7:00 PM

9:29 PM

Not Valid Before: December 05, 2017

Not Valid After: December 05, 2017

Carry-On: 1 Piece Plan

Bag 1 - NO FEE CARRYON HAND BAGGAGE ALLOWANCE

Baggage Allowance:

O Piece Plan

Bag 1 - 25.00 CAD UPTOSOLB/23KG AND UPTO62LI/158LCM

Bag 2 - 35.00 CAD UPTO50LB/23KG AND UPTO62LI/158LCM

Applies to: YVR - YEA

Fare Information

Form Of Payment:

Fare: CAD 211.45

Taxes and Carrier-imposed fees:

CAD 14.25 CA CAD 14.99 XG CAD 74.00 XT

Total: CAD 314.70

Endorsement Information: NONREF - FEE FOR CHG-CXL

Fare Calculation:

4DEC YEA WS YVR 110.58WS YEA 100.88CAD211.46END XT 50.00SQ 24.00YQ

Notes

Baggage discounts may apply based on frequent flyer status/online checkin/form of payment/military/etc.

IMPORTANT INFORMATION FOR TRAVELERS WITH ELECTRONIC TICKETS - PLEASE READ:

Carriage and other services provided by the carrier are subject to conditions of carriage, which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier. Passengers on a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that international treaties known as the Montreal Convention, or its predecessor, the Warsaw Convention, including its amendments (the Warsaw Convention System), may apply to the entire journey, including any portion thereof within a country. For such passengers, the applicable treaty, including special contracts of carriage embodied in any applicable tariffs, governs and may limit the liability of the carrier. The carriage of certain hazardous materials, like aerosols, fireworks, and flammable liquids, aboard the aircraft is forbidden. If you do not understand these restrictions, further information may be obtained from your airline.

Traveler

Passenger Name: SCHNEIDER, NORMA e-Ticket Number:

Reservation Number:

Issue Date: November 06, 2017

Agency Details

Agency information:

Edmonton, AB T5K 1G8

MARLIN TRAVEL 9929 - 108Th.Street Government Centre

BARB

Agency Phone: 780 425-8611 MARLIN TRAVEL

marlin trave

Canada

Fare Information

Form Of Payment:

CAD 211.46

Taxes and Carrier-imposed fees:

CAD 14.25 CA CAD 14.99 XG CAD 74.00 XT

Total Airfare:

CAD 314.70

Amount Charged: CAD 314.70

Employee ID / Name Removed Norma Schneider	Comment
Sheet ID 0000014859	
Business Purpose NorQuest Corporate Visa card	·

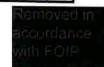


Date	Expense Type	Description		F					
2017/09/29			Account	Fund	DeptID	Location	Analysis	Project	Amount
		Pees associated with airfare travel: CCI Retreat	6000	10	20000	999			21.00
2017/09/29	AIRTRAV	Airfare travel: CCI Retreat	6000	10	20000 -	999			
2017/09/29	OTHER	Pees associated with airfare travel: CCI Retreat				,			رخ 319.46
		The state of the s	6000	10	20000 ~	999			15.75

I certify that the information provided is an accurate record of expenses incurred by me.
I certify that these expenditures were incurred on college business, have not been previously, and comply with college policy.
Contraleder Oct 30/17
Employee Origina ture Date
Approved by (117)
Jodi Abbott
Print Name

Total Expenses:	356.210	CAD
Less Vendor Credits:	-0.000	
Less Cash Advance:	0.000	
Amount Due Employee:	0.000	
Amount Due Vendor:	356.210	_

APPROVED NOV 1 6 2017~





Invoice

NORQUEST COLLEGE

NORQUEST COLLEGE

NORQUEST COLLEGE

10215 106 STREET NW

EDMONTON AB

T5J 1L6

Tip #: 131720
29 Sep 17
Client: Agent:

PASSENGERS:

NORMA SCHNEIDER

REFERENCE/ DESCI	RIPTION			FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL	L
AIR CANADA Ticke	#Removed			230.00	15.21	\$0.00	74.25	0.00	319.46	CAE
AIR CANADA Ticke	t#			20.00	1.00	\$0.00	0.00	0.00	21.00	CAL
BSP SERVICE FEES Ticket #REITINVEC			15.00	0.75	\$0.00	0.00	0.00	15.75	CAE	
			Total:	265.00	16.96	0.00	74.25	0.00	356.21	CAE
PAYMENTS	Invoice #	Payment Date	Card Holder		Form of	Payment			Amount	
	Remov	09/29/2017			Remo				319.46	
	ed in	09/29/2017			accord				21.00	
	20cord	09/29/2017			with E				15.75	CAD
	191519191919						Total Pa	yment:	356.21	CAD
					Balance Due CAD Currency		rency	0.00	CAD	
				Total GS	r	16.96	Tota	I HST	\$0.00	

NORQUEST COLLEGE NORQUEST COLLEGE 10215 106 STREET NW EDMONTON AB T5J 1L6

Trip #: 131720 Booking Date: 29 Sep 17

> Client Agent:

File Locator:

MY ITINERARY

Passengers NORMA SCHNEIDER Citizenship

Required Travel Documents

Not Specified

Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

NORMA SCHNEIDER

Booking Date:

File Locator/Ticket #:

29 Sep 17

Passengers:

Departing on:

16 Oct 17

From: To:

EDMONTON INTL CALGARY INTL

Returning on:

16 Oct 17



AIR

Passengers:	NORMA SCHNEIDER			Booking Date: File Locator/Ticket #:	29 Sep 17	
Airline	Flight	From	Terminal	То	Class/Seat	Stops
AIR CANADA	08133	EDMONTON INTL 16 Oct 17 7:40AM		CALGARY INTL 16 Oct 17 8:37AM	Τ/	
AIR CANADA	08150	CALGARY INTL 16 Oct 17 3:40PM		EDMONTON INTL 16 Oct 17 4:30PM	Τ/	• • • • • • •