

COPY



Board Member Expense Form

Name: Brian Hjlesvold	
Signature:	Date: January 14, 2019

Expense Details						
Date:	Type of Expense:	Account:	Description:	Subtotal:	GST:	Total:
Jan 7-9, 2019	Travel/Mileage	6000	Travel to Board Retreat - Pick up & drop off 2 other board members - 291 km x \$0.505/km	146.96		146.96
			Return mileage for Brian from Bon Accord, AB, with pick-up/drop-off for Terry Anderson + Khalid Husni at Northwest College downtown campus.			
				Total Cost:		146.96

FOR OFFICE USE ONLY

Budget Details			
PO#	Fund	Dept ID	Location
11147	10	10000	999
Signing Authority Name & Title: Dr. Ann Colbourne, Board Chair		Signature:	Date: Jan 23, 2019

Additional Information:


1. As per the Travel and Business Policy, hosting expenses require identification of the date, purpose of the event, and the name of all people in attendance (use notes section below).
2. Detailed itemized receipts are required. Non-detailed credit card transaction receipts are not accepted as they do not provide details of the purchase.
3. Personal vehicle use is reimbursed at \$0.505/KM driven.
4. If project and analysis codes are required, please add them to the description line.

Notes
Board Retreat, January 7 - 9, 2019 Driver: Brian Hjesvold Passengers: Terry Anderson, Khalid Hashi

Attendees				



2400 100-100 1000

Board Member Expense Form

Name: Brian Hjesvold	
Signature: 	Date: January 30, 2019

Expense Details						
Date:	Type of Expense:	Account:	Description:	Subtotal:	GST:	Total:
Jan 30, 2019	Professional Development		Attend ICD Session on Indigenous Governance Lessons from the Boardroom	65.00	3.25	68.25
Total Cost:						\$68.25

FOR OFFICE USE ONLY

Budget Details			
PO#	Fund	Dept ID	Location
11147	10	10000	999
Signing Authority Name & Title: Dr.  Ann Colbourne Board chair		Signature: 	Date: Feb 27, 2019



Brian Hjesvold <hjesvold1@gmail.com>

Order Confirmation

1 message

orders@lcd.ca <orders@lcd.ca>

Wed, Jan 30, 2019 at 8:58 AM

To: "Mr Brian Hjesvold" [Removed in redacted]



Institute of Corporate Directors
Institut des administrateurs de sociétés

2701 - 250 Yonge Street
Toronto, ON M5B 2L7
Tel: (416) 593-7741 Fax: (416) 593-0636
Website: www.lcd.ca

Dear Brian,

Thank you for your order! Your purchase helps support our organization and we appreciate your business.

Here are the details of your order. Please retain this email for your records.

Order Number: 124732

Order Date: Jan 30, 2019 10:57 AM

Bill To: Mr Brian Hjesvold

Order Total: 68.25

Payment Method: VISA ***** [Remo]

Name on Card: Brian Hjesvold

Item	Price	Qty	Total
Indigenous Governance Lessons from the Boardroom - Mr Brian D. Hjesvold When: Feb 5, 2019 - Feb 5, 2019 Where: Braemer Room Royal Glenora Royal Glenora 11160 River Valley Road NW Edmonton, AB Canada	65.00	1	65.00

Registration option: Feb 5, 2019 7:00 AM - Indigenous Governance Lessons from the Boardroom

Item Total	65.00
Shipping	0.00
Handling	0.00
GST	3.25
Item Grand Total	68.25
Transaction Grand Total	68.25

Thank you again for your support!

GST/HST# 12179 8201
QST# 12048 55478