

Summer Internship Opportunity Growing Men and Boys Social Service Agency

Are you looking for a unique summer job working toward gender equality and the health and well-being of boys, men, fathers and families?

Summer Co-ordinator at the Canadian Centre for Men and Families

Reports to: Edmonton Branch Director (Sean McMurtry) and Executive Director (Justin Trottier)

Applications Due: Friday, June 21, 2019.

Term: Full-time, 10 weeks from June 24 to August 30, 2019

Location: Edmonton, Alberta

Remuneration: 10 weeks, 32 hours/week, \$16.00/hour

About The Canadian Centre for Men and Families Edmonton

The Canadian Centre for Men and Families is a virtual operation so far, supporting men and boys in need in the City of Edmonton and surrounding areas, and our goal is to transition into a full-time facility. We are an open, inclusive and safe hub for services, workshops, research, advocacy, outreach and public education all focused on the health and wellbeing of boys, men, fathers and families. Our programs include:

- connecting men and boys with mental health services
- A peer support group
- A legal clinic
- Abuse support services for male victims of domestic violence
- Fathering After Separation or Divorce
- Employment consultation, discussion groups, lectures and mentorship programs.

The Canadian Centre for Men and Families is governed by the Canadian Association for Equality (CAFE), a registered educational charity.

Position Overview

The Summer Co-ordinator will assist in the transformation of the Canadian Centre for Men and Families into a full-time mental health and social service facility.

1. Assist in organizing and enhancing existing services
2. Develop and maintain an inventory of services available to men and boys in Edmonton
3. Develop working relationships with service providers and other agencies in Edmonton
4. Assist in developing a fundraising plan, including a review of funding opportunities and drafting grant applications and templates

Qualifications

The ideal candidate would have or be working toward a degree, diploma or certificate in one of the following areas or a related program: client management, case management, health services management, social work, social services, non-profit management, administration, business, social services, communications, human resources, facility management, project management, public administration, public policy, governance.

The candidate should have a high level of written and oral communication skills and work well both in individual and group settings. The ideal candidate will be comfortable in English. Computer skills (word processing, spreadsheets) are desirable.

This position is made possible through a Canada Summer Jobs grant. It is no longer a requirement that Canada Summer Jobs applicants be full-time students. However, to be eligible, the Canada Summer Jobs program requires that an applicant:

- (a) is between 15 and 30 years of age (inclusive) at the start of employment;
- (b) is a Canadian Citizen, permanent resident, or person on whom refugee protection has been conferred under the Immigration and Refugee Protection Act*; and
- (c) is legally entitled to work according to the relevant provincial / territorial legislation and regulations.

How to Apply

When applying, you must use the following email subject line: “Edmonton Intern Application.” Email a cover letter and resume as a text, word or PDF attachment, to Executive Director Justin Trottier at jtrottier@menandfamilies.org.